



Santee School District

- SCHOOLS:**
 Cajon Park
 Carlton Hills
 Carlton Oaks
 Chet F. Harritt STEAM
 Hill Creek
 Pepper Drive
 PRIDE Academy
 at Prospect Avenue
 Rio Seco
 Sycamore Canyon
 Alternative
 Success Program

In accordance with Government Code Section 54956, written notice is hereby given that the following meeting of the Santee School District Board of Education will be conducted in-person and streamed online.

JOINING THE MEETING ONLINE ON MICROSOFT TEAMS

[Click this link to join from a PC, Mac, iPad, iPhone, or Android device](#)

Please note: Public comments are in-person only. Request-to-speak cards are available at the meeting.



Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 March 5, 2024**

District Mission

Providing an extraordinary education in an inspiring environment with caring people

Page #:
5

A. OPENING PROCEDURES – 6:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

- | | |
|--|----|
| 1. Superintendent’s Report | |
| 1.1. Developer Fees and Collection Report | 7 |
| 1.2. Use of Facilities Report | 9 |
| 1.3. Enrollment Report | 10 |
| 1.4. Schedule of Upcoming Events | 11 |
| 2. Spotlight: Tory Long, Director, Fiscal Services | 12 |

C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. Please note the Board is not allowed to discuss or take any action on an item that is not listed on today’s agenda. However, if deemed appropriate, the Board may refer Administration to follow up on comments. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded and streamed live.

D. CONSENT ITEMS	14
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request-to-speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	15
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
Business Services	
2.1. <u>Approval/Ratification of Travel Requests</u>	22
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	
2.2. <u>Approval/Ratification of Revolving Cash Report</u>	24
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.	
2.3. <u>Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)</u>	26
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of January 2024.	
2.4. <u>Acceptance of Donations, Grants, and Bequests</u>	31
It is recommended that the Board of Education approve of the donations, grants, and/or bequests listed above for the District.	
2.5. <u>Approval/Ratification of General Services Agreements</u>	32
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.	
2.6. <u>Approval of Agreement with SDG&E Power Your Drive for Fleets Make-Ready Infrastructure Program</u>	34
It is recommended that the Board of Education approve the agreement with SDG&E for the Power Your Drive Make-Ready Infrastructure to have SDG&E install, operate, and maintain no-cost "Utility-Side Make-Ready Infrastructure" while the District will "Self-Install" the electric vehicle infrastructure.	
Educational Services	
3.1. <u>Approval of Extended Field Trip Request for Students to Attend Spring Jam, Sponsored by the San Diego County Office of Education (SDCOE)</u>	50
It is recommended that the Board of Education approve the extended field trip request for students to attend Spring Jam, sponsored by the San Diego County Office of Education (SDCOE).	
Human Resource/Pupil Services	
4.1. <u>Personnel, Regular</u>	54
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.	
4.2. <u>Adoption of Resolution No. 2324-10 for Release of Temporary Certificated Non-Management Employees</u>	56
It is recommended that the Board of Education adopt Resolution 2324-10 regarding the release of temporary certificated non-management employees.	

4.3.	<u>Adoption of Resolution No. 2324-11 to Reduce and/or Eliminate Classified Non-Management Positions</u>	58
	It is recommended that the Board of Education adopt Resolution 2324-11 regarding the elimination and/or reduction of classified non-management positions.	
4.4.	<u>Approval to Revise Classified Non-Management Job Description: Student Support Assistant</u>	60
	It is recommended that the Board of Education approve the revisions to the Student Support Assistant job description.	
4.5.	<u>Adoption of Salary Schedule for Assistant Superintendents for 2017 – 2023 School Years</u>	63
	It is recommended that the Board of Education approve the attached salary schedule for the Assistant Superintendents for the school years 2017 – 2023.	
4.6.	<u>Ratification of Short-Term Positions</u>	65
	It is recommended that the Board of Education ratify the short-term positions.	
E.	DISCUSSION AND/OR ACTION ITEMS	66
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request-to-speak card in advance.</i>	
	Business Services	
1.1.	<u>Voter Survey Results for a Potential Future Bond</u>	67
	This is an information item only. Action, if any, is at the discretion of the Board.	
1.2.	<u>Approval of Second Interim Report for 2023-24</u>	68
	It is recommended that the Board of Education approve a positive certification for the Second Interim Report regarding the District's ability to meet its financial obligations for the 2023-24 fiscal year and two subsequent years.	
F.	BOARD POLICIES AND BYLAWS	69
1.1.	<u>Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):</u>	
	<ul style="list-style-type: none">• BP 6164.4 – Identification and Evaluation of Individuals for Special Education• BP 6159.1 – Procedural Safeguards and Complaints for Special Education	
	It is recommended that the Board of Education adopt revised BP 6164.4 – Identification and Evaluation of Individuals for Special Education, and BP 6159.1 – Procedural Safeguards and Complaints for Special Education, being presented in a second reading.	
G.	BUDGET WORKSHOP	75
	Administration will provide information and recommendations to the Board of Education regarding the development of the operating budget for the 2023-24 fiscal year. The following topics will be discussed:	
	<ol style="list-style-type: none">1. State Budget Update2. Enrollment and Average Daily Attendance3. LCFF Funding and Impacts of COLA3. Revised Multi-Year Projection4. Budget Advisory Committee Considerations	
	This is an information item. Action, if any, is at the discretion of the Board.	

H.	EMPLOYEE ASSOCIATION COMMUNICATION	77
I.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	77
J.	CLOSED SESSION	77
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiators: David MacLeod, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and</i> <i>Classified School Employees Association (CSEA)</i>	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
K.	RECONVENE TO PUBLIC SESSION	77
L.	ADJOURNMENT	77

Please note: Per SB 343, the supporting documents for this meeting agenda are at the Santee School District Office and will be available for viewing at the meeting. The next regular meeting of the Board of Education will be on March 19, 2024, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Burns
- Ryan
- Levens-Craig
- El-Hajj
- Fox

ITEM A. OPENING PROCEDURES – 6:00 P.M.

1. Call to Order and Welcome
2. District Mission
 - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the March 5, 2024, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Spotlight: Tory Long, Director, Fiscal Services

DEVELOPER FEES COLLECTION REPORT
2023-24
CUMULATIVE THROUGH March 5, 2024

Residential Rate: \$2.53 per square foot - effective 3/18/21; \$2.97 per square foot - effective 8/20/2022
Commercial Rate: \$0.41 per square foot - effective 5/17/20; \$0.48 per square foot - effective 8/20/2022
Self Storage Rate: \$0.03 per square foot - effective 5/17/20; \$0.02 per square foot - effective 8/20/2022

COM	RES	SS	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X			1756 Weld Blvd	07/06/23	361,184	\$173,368.32	PA
	X		7839 Cypress Dr	07/19/23	1,813	\$5,384.61	CFH
	X		7838 Cypress Dr	07/19/23	1,813	\$5,384.61	CFH
	X		7835 Cypress Dr	07/19/23	1,746	\$5,185.62	CFH
	X		7834 Cypress Dr	07/19/23	1,746	\$5,185.62	CFH
	X		7831 Cypress Dr	07/19/23	1,818	\$5,399.46	CFH
	X		7830 Cypress Dr	07/19/23	1,818	\$5,399.46	CFH
	X		7829 Cypress Dr	07/19/23	1,813	\$5,384.61	CFH
	X		7828 Cypress Dr	07/19/23	1,813	\$5,384.61	CFH
	X		7825 Cypress Dr	07/19/23	1,746	\$5,185.62	CFH
	X		7824 Cypress Dr	07/19/23	1,746	\$5,185.62	CFH
	X		7821 Cypress Dr	07/19/23	1,818	\$5,399.46	CFH
	X		7820 Cypress Dr	07/19/23	1,818	\$5,399.46	CFH
X			8801 Mission Gorge Road	07/19/23	48,913	\$23,478.24	CO
	X		8614 Dunwoodie Rd.	07/26/23	1,000	\$2,970.00	CO
	X		7808 Cypress Dr.	08/01/23	1,813	\$5,384.61	CFH
	X		7819 Cypress Dr	08/01/23	1,813	\$5,384.61	CFH
	X		7818 Cypress Dr	08/01/23	1,813	\$5,384.61	CFH
	X		7809 Cypress Dr	08/01/23	1,813	\$5,384.61	CFH
	X		7811 Cypress Dr	08/01/23	1,818	\$5,399.46	CFH
	X		7810 Cypress Dr	08/01/23	1,818	\$5,399.46	CFH
	X		7801 Cypress Dr	08/01/23	1,818	\$5,399.46	CFH
	X		7800 Cypress Dr	08/01/23	1,818	\$5,399.46	CFH
	X		7805 Cypress Dr	08/01/23	1,746	\$5,185.62	CFH
	X		7804 Cypress Dr	08/01/23	1,746	\$5,185.62	CFH
	X		7814 Cypress Dr	08/01/23	1,746	\$5,185.62	CFH
	X		7815 Cypress Dr	08/01/23	1,746	\$5,185.62	CFH
	X		10396 Sandy Cove Way	08/30/23	2,384	\$7,080.48	HC
	X		10341 River Bluff Dr	08/30/23	2,016	\$5,987.52	HC
	X		10373 River Bluff Dr	8/30/23	2,226	\$6,611.22	HC
	X		10300 Sandy Cove Way	08/30/23	2,016	\$5,987.52	HC
	X		10319 River Bluff Dr	08/30/23	2,016	\$5,987.52	HC
TOTAL PAGE 1						\$359,228.34	

- *Additional square footage (total is over 500 square feet)
- ** Fee Exempt - Senior / Elder Care Facility
- *** Fee Exempt - Less than 500 square feet
- **** Fee Exempt - Religious Facility

Requests for Use of Facilities

<i>Fiscal Year:</i> 2023-2024		<i>Report For:</i> March 5, 2024										<i>Week Starting</i>	
Site	Organization	Facility(ies) Used	Date From	Date To	Day(s) of the Week	From Time	To Time	Total Days	Total Hours	Attend	Fees	This Week	Board Meeting
Carlton Oaks	Expanded Learning Programs	Multi-Purpose Room	4/5/2024	4/5/2024	Friday	8:00 AM	5:00 PM	1					3/5/2024
Carlton Oaks	Dance and Arts Studio Santee	Multi-Purpose Room	6/1/2024	6/1/2024	Saturday	10:00 AM	7:30 PM	1			TBD		3/5/2024
PRIDE Academy	PTA	Learning Resource Center	2/21/2024	2/21/2024	Wednesday	5:30 PM	6:30 PM	1					3/5/2024
PRIDE Academy	PTA	Classroom 11	3/18/2024	3/22/2024	Mon - Fri	8:30 AM	3:00 PM	5					3/5/2024
PRIDE Academy	PTA	Classroom 11	3/20/2024	3/20/2024	Wednesday	7:00 AM	7:00 PM	1					3/5/2024
Rio Seco	Rio Seco DC Trip	Multi-Purpose Room	2/25/2024	2/25/2024	Sunday	2:30 PM	4:30 PM	1					3/5/2024

**Santee School District
ENROLLMENT REPORT
3/1/2024
Month 8 Week 2
School Week 28**

SCHOOL	REGULAR ED														SPECIAL ED														Total All		
	TK5	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/01/24	03/03/23	# Diff	% Diff	TK5	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/01/24	03/03/23	# Diff	% Diff	03/01/24	02/23/24	# Diff
Cajon Park	34	50	71	75	69	80	99	99	110	102	789	816	-27	-3.3%	7	11	7	11	8	6	7	11	5	73	69	4	5.8%	862	863	-1	
Carlton Hills	15	47	50	51	56	53	54	57	59	65	507	524	-17	-3.2%	8	10	11	7	4	8	3	6	1	58	55	3	5.5%	565	569	-4	
Carlton Oaks	33	68	69	85	79	68	80	83	93	112	770	773	-3	-0.4%	7	11	8	6	9	7	15	11	13	87	84	3	3.6%	857	858	-1	
Chet F. Harritt	17	54	66	68	65	71	58	63	55	76	593	591	2	0.3%	0	0	0	0	0	3	4	9	3	19	20	-1	-5.0%	612	611	1	
Hill Creek	31	65	77	70	72	76	79	61	70	54	655	637	18	2.8%	4	5	4	4	7	0	0	0	0	24	29	-5	-17.2%	679	680	-1	
Pepper Drive	14	61	65	55	75	51	81	84	85	75	646	690	-44	-6.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	646	646	0
Pride Academy	20	52	58	60	66	66	45	52	63	59	541	567	-26	-4.6%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	541	535	6
Rio Seco	20	68	79	101	99	84	90	87	119	78	825	862	-37	-4.3%	4	5	7	8	10	7	9	12	10	72	78	-6	-7.7%	897	897	0	
Sycamore Canyon	31	46	38	48	48	49	26	41	0	0	327	319	8	2.5%	14	0	0	0	0	0	0	0	0	14	0	14	0.0%	341	341	0	
SUBTOTAL	215	511	573	613	629	598	612	627	654	621	5653	5779	-126	-2.2%	14	30	42	37	36	38	31	38	49	32	347	335	12	3.6%	6000	6000	0
Alternative School	0	2	3	1	1	2	1	1	1	4	16	12	4	33.3%											0	0	0	0.0%	16	15	1
Santee Success											9	7	2	28.6%											0	0	0	0.0%	9	9	0
NPS											0	0	0	0.0%	0	0	0	0	0	2	2	3	3	3	13	11	2	18.2%	13	12	1
SUBTOTAL	2	3	1	1	2	1	1	4	10		25	19	6	31.6%	0	0	0	0	0	2	2	3	3	3	13	11	2	18.2%	38	36	2
TOTAL	215	513	576	614	630	600	613	628	658	631	5678	5,798	-120	-2.1%	14	30	42	37	36	40	33	41	52	35	360	346	14	4.0%	6038	6036	2

Please note: Special Ed, PK, & TK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

Prepared by R.Wright

	PK	TK4	Total All
Cajon Park	0	8	870
Carlton Hills	0	5	570
Carlton Oaks	0	11	868
Chet F Harritt	0	7	619
Hill Creek	0	13	692
Pepper Dr	0	6	652
Pride Academy	0	3	544
Rio Seco	0	4	901
Sycamore Canyon	98	11	450
ALT	0	0	16
Total PK/EAK	98	68	166

Total Enrollment Including PK/TK4
6204

Schedule of Upcoming Events

Meeting Locations:

Educational Resource Center (ERC) – 9619 Cuyamaca, Santee
 District Office (DO) Conference Room – 9625 Cuyamaca, Santee

Date	Event
March 5	Board of Education Meeting; 6:00 pm, ERC
March 19	Board of Education Meeting; 6:00 pm, ERC
March 25 – April 5	Spring Break – Schools Closed; District Office Hours Vary
April 11	District Advisory Committee (DAC); 6:00 pm, ERC
April 12	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
*April 16	Board of Education Meeting; 6:00 pm, ERC
May 6	Communication Committee; 3:30 pm, ERC
May 7	Board of Education Meeting; 6:00 pm, ERC
May 8 (moved from April 24)	Wellness Advisory Committee; 3:30 pm; DO Conf Room
May 9	District Advisory (DAC) and Special Education Advisory Committees (joint meeting); 6:00 pm, ERC
May 17 (moved from May 10)	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
May 23	Character Education and School Climate Advisory Committee; 4:00 pm, ERC
May 21	Board of Education Meeting; 6:00 pm, ERC
May 27	Memorial Day
June 4	Board of Education Meeting; 6:00 pm, ERC
June 12	Last Day of School
June 18	Board of Education Meeting; 6:00 pm, ERC

**No regular meeting is scheduled for April 2 due to the holiday break schedules.*

Reports and Presentations Item B.2.
Prepared by Dr. Kristin Baranski
March 5, 2024

Spotlight: Tory Long, Director, Fiscal
Services

BACKGROUND:

Tonight, the Board of Education will honor Mrs. Tory Long, Director, Fiscal Services for her years of service to Santee School District students, staff, and community.

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. Please note the Board is not allowed to discuss or take any action on an item that is not listed on today's agenda. However, if deemed appropriate, the Board may refer Administration to follow up on comments. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded and streamed live.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Agenda Item D.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
March 5, 2024

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- February 20, 2024, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 20, 2024
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Burns called the meeting to order at 6:00 p.m.

Members present:

Dustin Burns, President
Barbara Ryan, Vice President
Elana Levens-Craig, Clerk
Dianne El-Hajj, Member
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent
Dr. Marcia Hamilton, Assistant Superintendent, Business Services
Dr. Lisa Paisley, Assistant Superintendent, Educational Services
David MacLeod, Assistant Superintendent, Human Resources/Pupil Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Burns invited everyone to recite the District Mission.

3. Pledge of Allegiance

Audrey Schmitthenner, 5th grade student at Carlton Hills School, led the Pledge of Allegiance.

4. Approval of Agenda

President Burns presented the agenda for approval. Member El-Hajj moved approval.

<i>Motion:</i>	<u><i>El-Hajj</i></u>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Second:</i>	<u><i>Fox</i></u>	<i>Ryan</i>	<u><i>Aye</i></u>	<i>Fox</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<u><i>5-0</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Carlton Hills School

Superintendent Baranski welcomed Tim Dobbins, Principal, and Amanda Ramirez, Vice Principal, to share all the great things happening at Carlton Hills School. The presentation focused on the theme "believe". Mr. Dobbins and Mrs. Ramirez presented CAASPP and iReady testing results, Panorama survey results from Spring 2023; and discussed goals in raising scores in English-Language Arts and Mathematics and increasing safety and self-efficacy. Stand-out programs at Carlton Hills include Special Education Moderate/Severe, 3-D Printing/Engineering, Integrated Math, and Visual & Performing Arts (VAPA), and their great community connection with students, parents, and neighborhood.

At the end of the presentation, Mr. Dobbins and Mrs. Ramirez welcomed Mrs. Cress and the Carlton Hills choir to perform their school's theme song for the first time to a live audience. The Board commended Carlton Hill students and staff for all the great things happening at the school.

3. Anti-Bullying Summit Update

Superintendent Baranski welcomed Mike Olander, Director of Pupil Services, to provide an update on the anti-bullying summit and timeline of events. He shared school-based student empathy interviews and school-based student forums were held in Fall 2023. There were 85 students District-wide that participated in the empathy interviews and 104 students District-wide that participated in the student forums. Mr. Olander shared school administrators met the prior week to analyze the student data and noted identified themes included: The importance of positive adult-student relationships; Physical interaction; Supervision – visible adults; Racism; Spreading rumors; Social media; and Identity. He expressed appreciation to President Burns and Member Ryan for attending the data analysis meeting the prior week and went on to share some sample actions based on identified themes (i.e., because our students feel that community circles build good relationships, our school will consider a school-wide expectation of classroom circles; and because students appreciate caring adults that connect with them, our school will be more strategic about adult mentors and programs that connect students with staff). Next steps include adding necessary content to the District's Local Control Accountability Plan Goal 2; School sites use data for informing Single Plan for Student Achievement and Comprehensive School Safety Plans; and continuing to analyze Panorama data for improvements and corrective actions.

Superintendent Baranski shared Mr. Olander would return in April with an update that would include findings and actions steps from the sites, and how these would be moving forward into the next school year.

4. Supplemental Local Control Accountability Plan (LCAP) Update

Dr. Lisa Paisley, Assistant Superintendent of Educational Services, and Dr. Marcia Hamilton, Assistant Superintendent of Business Services, provided a Local Control Accountability Plan (LCAP) mid-year report. Dr. Paisley discussed the three-year LCAP goals (academic growth, well-being, and parent engagement) and an overview of the actions and services, and metrics for measuring each goal. Dr. Hamilton discussed the 2023-24 budget, costs to date, and the percentage of implementation for each goal. Next steps include the LCAP annual review to gather data for the development of the LCAP's year 3, and goal/action plan development.

President Burns extended an invitation to the annual LCAP review on Tuesday, February 27, at 6:00 pm, at Rio Seco School.

C. PUBLIC COMMUNICATION

President Burns invited members of the audience to address the Board about any item not on the agenda. There were 21 requests to speak.

Christopher Nowlin, taxpayer, noted his adult children attended Rio Seco from K-8 and expressed his appreciation to the Board for all the things they do for the community. He stressed the importance and need for the Board to secure a contract with the teachers before each academic year. Julia Venolia allocated her time to Christopher Nowlin.

Angela Panfili, teacher at Carlton Oaks, noted it was her 20th year in the District and being the 2008 Teacher of the Year. She noted excitement for the students' opportunity to experience theatre, art, and music through VAPA funds. Mrs. Panfili shared having additional tasks (i.e., teaching a social emotional curriculum, new science adoption, difficult behavior, etc.) and explained employing physical education instructors to allow for more skilled instruction and allow for a prep period to focus on other subject areas. She

expressed appreciation for the steps towards better employee healthcare but noted family coverage continued to be costly and asked that the employee contribution be decreased. She asked the Board to support their employees by helping them support their families. Marci Gross, Leslie Breidt, and Mary Gillispie allotted their time to Angela Panfili.

Josef Gulick, special education teacher, expressed the need for support towards special education teachers. He shared the need for mentors for new special education teachers; his appreciation for VAPA; and the need for support on appropriate classroom placement of special needs students. Jeanie Niemiec, Emily Sweetman, Briana Singer, Heather Bloomfield allotted their time to Joseph Gulick.

Jennifer LaCross, teacher and parent, shared teachers are struggling to meet the District's mission by feeling overwhelmed, under supported, and burned-out. She asked the District to support collective teacher efficacy to increase student achievement and use funds to support teacher collaboration and prep time. Angie Graff, Penny Hoogeveen, Naomi Kaimar, Shawna Strickland, Becki Thompson allotted their time to Jennifer LaCross.

Celina Register, teacher, expressed her appreciation for the smaller class sizes in junior high and VAPA opportunities. Ms. Register shared teachers are working extra hours without compensation (i.e., yearbook, ASB advisor, etc.) for the benefit of the students; and noted the important role instructional aides play in the classrooms. She noted being proud of teaching in Santee and hated when others left to other districts for better compensation. Keisre Rich and Alexandra Breidt allotted their time to Celina Register.

Carmen Wormington, parent and substitute teacher at Carlton Oaks School, shared being proud of Carlton Oaks School and its teachers for always going above and beyond for their students without compensation. Mrs. Wormington shared concerns with the school library not being used, not appreciated, and not providing students with opportunities to love reading and learning. She noted the current media technician was not as engaging with students as the current substitute holds story time and interacts with the students. Mrs. Wormington noted that prior to the substitute, students went in/out to check-out books only. President Burns encouraged Mrs. Wormington to contact Administration about her concerns.

D. CONSENT ITEMS

President Burns invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of General Services Agreements**
- 2.4. **Approval/Ratification of Purchase Orders**
- 2.5. **Acceptance of Donations, Grants, and Bequests**
- 2.6. **Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation**
- 2.7. **Authorization to Sell/Dispose of Surplus Items**
- 2.8. **Approval/Ratification to Award Informal Bid for Plumbing Improvement Services Contract with Ability Plumbing**
- 2.9. **Acceptance of GASB 75 July 2022 Actuarial Valuation Update**
- 2.10. **Approval of Agreement with Eide Bailly for Audit Services**
- 2.11. **Authorization to Award Bid # 2024-075-001 Electric Vehicle Supply Equipment Infrastructure**
- 3.1. **Approval of Increase of Nonpublic Agency Master Contract with San Diego Center for Vision Care for Vision Therapy**
- 3.2. **Ratification of Nonpublic Agency Master Contract with Verbal Behavior Associates (VBA) for Behavioral Intervention Services**
- 4.1. **Personnel, Regular**

- 4.2. **Approval of Comprehensive School Safety Plans**
- 4.3. **Approval of Memorandum of Understanding with California Schools Climate, Health, and Learning Surveys (CalSCHLS)**

Member El-Hajj moved approval.

<i>Motion:</i> <u>El-Hajj</u>	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second:</i> <u>Ryan</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Levens-Craig</i> <u>Aye</u>	

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. **Approval of Employee Agreement Amendments for Assistant Superintendents**

Superintendent Baranski explained Assistant Superintendent salaries and benefits are enumerated in contract agreements rather than delineated on the Certificated Management salary schedule. She shared that since the six-percent (6%) increase to certificated/classified staff in 2022-23, the current Certificated Management salary schedule does not reflect a five-percent (5%) differentiation between the highest compensation and current Assistant Superintendent compensation and noted that advancing the Assistant Superintendents to their next salary step, a four-percent (4%) increase will allow for the five-percent (5%) pay differential from the Certificated Management salary schedule. Superintendent Baranski noted that even with the proposed increase, their salaries are still below average in the County. Member Levens-Craig stressed the importance of retaining quality Executive Council members and moved approval.

<i>Motion:</i> <u>Levens-Craig</u>	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second:</i> <u>El-Hajj</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Levens-Craig</i> <u>Aye</u>	

- 1.2. **California School Boards Association (CSBA) 2024 Delegate Assembly**

Superintendent Baranski reported it was time to cast a unit vote to fill the vacancies in the CSBA Delegate Assembly and turned to Member Ryan for her recommendation. Member Ryan shared the slate of candidates and moved to vote for the following incumbents: Maria Betancourt-Castaneda (National SD); Eddie Jones (Fallbrook Union HSD); Julie Kelly (Vista USD); Rudy Lopez (San Ysidro SD); Gee Wah Mok (Del Mark Union SD); Dawn Perfect (Ramona USD); and Marla Strich (Encinitas Union ESD).

<i>Motion:</i> <u>Ryan</u>	<i>Burns</i> <u>Aye</u>	<i>El-Hajj</i> <u>Aye</u>
<i>Second:</i> <u>Levens-Craig</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Levens-Craig</i> <u>Aye</u>	

Business Services

- 2.1. **Approval of Monthly Financial Report**

Dr. Marcia Hamilton, Assistant Superintendent of Business Services, presented the monthly financial report for cash and budget revision transactions posted from December 1 through December 31, 2023. The District ended the month with a cash balance in the General Fund of approximately \$37,113,400, sufficient funds to pay all of the District's financial obligations with internal cash. She explained the difference between the projected and actuals was due to the Environmental Protection Act (EPA) state funding the District had recently received and noted reserve percentages had not changed since the First Interim report. Dr. Hamilton shared additional information would be presented at the budget workshop on March 5. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

1.1. Third Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 5132 – Dress and Grooming

President Burns shared BP/AR 5132 – Dress and Grooming was being presented for a third reading and approval, after discussion at the prior meeting. Superintendent Baranski noted there were no changes to the Board Policy and shared the suggested language change on the Administrative Regulation (AR) based on the Board’s discussion at the prior meeting. The Board discussed the language on allowing hats indoors and agreed to modify the AR allowing hats indoors, unless it represents a health or safety hazard or causes a substantial distraction to the educational program. Superintendent Baranski noted the policy would not take effect until after the return from Spring Break, to allow for communication of the new policy to staff, parents, and students. President Burns moved approval of the BP and AR as presented. Member El-Hajj noted she supported the use of hats, but as a former teacher did not support wearing them indoors and shared a recent personal experience at a neighboring district.

<i>Motion:</i>	<u>Burns</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Nay</u>
<i>Second:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-1</u>	<i>Levens-Craig</i>	<u>Aye</u>		

1.2. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 6011 – Academic Standards
- BP 6164.5 – Student Success Teams
- BP 6164.6 – Identification and Education Under Section 504

President Burns noted BP 6011 – Academic Standards; BP 6164.5 – Student Success Teams; and BP 6164.6 – Identification and Education Under Section 504 were being presented as second readings and adoption. Member El-Hajj moved approval.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Levens-Craig</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

1.3. First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 6164.4 – Identification and Evaluation of Individual for Special Education
- BP 6159.1 – Procedural Safeguards and Complaints for Special Education

President Burns noted BP 6164.4 – Identification and Evaluation of Individual for Special Education and BP 6159.1 – Procedural Safeguards and Complaints for Special Education were presented as first readings.

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, was present but had no communication.

CSEA representatives were not present.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared a finalized draft of the Legislative Goals. Member Ryan suggested scheduling meetings with the local Delegates and stressed the importance of developing

relationships with all the elected officials and visiting Washington, DC, possibly in early May. President Burns asked that the goals be available to share during the visits.

Superintendent Baranski noted the Santee Heroes Celebration was April 25 and this year's honoree was 2023 Teacher of the Year, Michelle Corderman from Rio Seco.

Superintendent Baranski presented the proposed LCAP questions for the upcoming Student Forum. She noted students would rotate in groups and will be able to answer all the questions. President Burns noted he would not be present at the Student Forum and Vice President Ryan would be facilitating the forum.

Member El-Hajj shared attending the Wellness Advisory Committee. She discussed an article "Supporting the Bunker Babies" featured in EdCal; a program implemented at La Mesa-Spring Valley Schools. The article attributed the current behavioral issues to the children ages 3-6 or little ones who were in key stages of development when the pandemic hit and were stuck at home or in a "bunker".

Member Levens-Craig expressed appreciation to the Maintenance and Operations staff for their work during the current rain and flooding; and noted seeing a great video on the community sing along at PRIDE Academy and commended Robyn Larson for the great performance. Member Levens-Craig shared attending the Special Education Advisory Committee and stressed the importance of adequate staffing for special education and it being a concern to special education teachers and staff.

Ryan inquired on attendance to the Business Service Awards.

President Burns noted attending the anti-bullying data meeting and observing Administration analyze the data; visiting schools; and shared PRIDE Academy was at 6th grade camp this week.

I. CLOSED SESSION

President Burns announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: David MacLeod, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:55 p.m.

J. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 9:00 p.m. and reported no action was taken in closed session.

K. ADJOURNMENT

With no further business, the meeting was adjourned at 9:45 p.m.

Elana Levens-Craig, Clerk

Dr. Kristin Baranski, Secretary

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$1,611.00 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - March 5, 2024

Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal		
Thursday	02/08/24	Stacie Bartfield	CFH	How to Make Your IEP's Neurodiversity Affirming - A Course for SLPs.	Online	\$0	\$104	Unrestricted Gen Fund	Explain to parents why using a neurodiversity-affirming approach will make a positive impact on their child's self-identify, fulfillment, and long-term happiness.	1, 2		
Friday	03/08/24	Mike Olander	ERC	SUSPENSION & EXPULSION TRAINING (Policies, Procedures, Plans and Practices)	Online	\$0	\$140	Unrestricted Gen Fund	This all-day interactive workshop will take participants through the entire suspension and expulsion process. Topics will include, but are not limited to, the suspension process and limitations, investigative steps (including search and seizure, use of surveillance cameras, and involvement of law enforcement), the expulsion process and limitations, considerations for students in special populations, challenges and appeals, and the maintenance and transfer of discipline records.	2		
Travel Requests That Require Airfare; Overnight Stay; and/or Travel Outside of the State of California												
Sun-Tue	04/14/24	-	04/16/24	Kirsten Stretton	ERC	2024 CA Foster Youth Ed Summit	Sacramento	\$0	\$1,367	Unrestricted Gen Fund	The 2024 California Foster Youth Education Summit provides a unique opportunity to learn from both professionals and those with lived experience: our students who are or have been in foster care.	2

\$0 \$1,611

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2024.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2024.

Consent Item D.2.2.
Prepared by Dr. Marcia Hamilton
March 5, 2024

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #22796 through #22797 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$156.33 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
01/30/24	22796	California Dept of Tax and Fee Admin	Acct# 057-415694 Diesel Fuel Tax Exempt Bus	\$36.00
02/16/24	22797	Mission Federal Credit Union	Merchant Capture - January 2024	\$120.33
Total Checks Written				\$156.33
Nov 2023 Bank Fee				\$2.15
Dec 2023 Bank Fee				\$2.57
Jan 2024 Bank Fee				\$3.52
Amount to be reimbursed by SDCOE				
Total to be Reimbursed				\$164.57
Total to Deduct from Future Reimbursement				\$0.00

Consent Item D.2.3.
Prepared by Dr. Marcia Hamilton
March 5, 2024

Approval/Ratification of Expenditure
Transactions Charged to District Issued
Purchasing Cards (P-Cards)

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period January 1, 2024 through January 31, 2024.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 178 transactions totaling \$26,625.70 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20240101	ALDOUS,SARAH	BUSINESS SERVICES	OFFICE DEPOT #846	19.37	Business Services office supplies.
20240112	ALDOUS,SARAH	BUSINESS SERVICES	COALITION FOR ADEQUATE	1,441.00	Split - Cash Conference - T. Long (50%).
20240112	ALDOUS,SARAH	BUSINESS SERVICES	COALITION FOR ADEQUATE	1,441.00	Split - Cash Conference - B. Storm (50%).
20240112	ALDOUS,SARAH	BUSINESS SERVICES	SOUTHWEST AIRLINES	230.00	CASH Annual Conference Flight - T. Long.
20240117	ALDOUS,SARAH	BUSINESS SERVICES	COALITION FOR ADEQUATE	269.00	Cash Annual Conference Registration - T. Long (50%).
20240117	ALDOUS,SARAH	BUSINESS SERVICES	COALITION FOR ADEQUATE	269.00	Cash Annual Conference Registration - B. Storm (50%).
20240121	ALDOUS,SARAH	BUSINESS SERVICES	OFFICE DEPOT #2141	58.16	Office supplies.
20240121	ALDOUS,SARAH	BUSINESS SERVICES	WWW.CASBO.ORG	60.00	CASBO - T. Long.
20240122	ALDOUS,SARAH	BUSINESS SERVICES	OFFICE DEPOT #5125	20.46	Office supplies.
20240124	ALDOUS,SARAH	BUSINESS SERVICES	OFFICE DEPOT #5125	19.82	Office supplies.
				<u>3,827.81</u>	
20240114	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	7.60	Postage.
20240114	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PANERA BREAD #204874 O	114.72	Superintendent's Leadership Series.
20240118	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BOARD AND BREW - SANTE	97.99	Board meeting supplies.
20240118	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	11.98	Board meeting supplies.
20240123	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TLF*CANDLELIGHT FLORIS	88.40	Well wishes from the Governance Team.
20240125	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	39.08	Board meeting supplies.
20240131	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	EVENT* EVENT	900.00	Staff registration to the 4th Annual HOPE Summit: The HOPE Transformation.
				<u>1,259.77</u>	
20240102	BAUTISTA,STEFANIE M	OST PROGRAMS	DISNEY PLUS	13.99	Streaming service for ELP classrooms.
				<u>13.99</u>	
20240111	BITTLE,COURTNEY	SYCAMORE CANYON	IMAGESTUFF.COM	111.22	January Perfect Attendance Brag Tags.
				<u>111.22</u>	
20240110	BONSER,KRISTEN	PRIDE ACADEMY	FITNESS FINDERS INC	103.19	Supplies for our Running Club.
20240115	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*RT8HK9D82	23.68	Supplies for our VAPA class.
20240115	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*R812J10N0	37.39	Supplies for our VAPA class.
20240116	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*R85GW8G60	37.39	Supplies for our VAPA class.
20240116	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*RT8I00S22	1,191.68	Supplies for our VAPA class.
20240116	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*RT0AU0KC2	37.39	Supplies for our VAPA class.
20240116	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*RT8UN0B21	18.42	Supplies for our VAPA class.
20240130	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*R206Y3XQ0	259.90	Supplies for our Garden Club.
				<u>1,709.04</u>	
20240118	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	DRI*LOGI STORE	107.74	Presentation remote for a Director.
20240118	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	DRI*LOGI STORE	215.48	Two presentation remotes for Directors.
20240121	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	BOARD AND BREW SANTEE	78.60	Directors working lunch.
20240129	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMZN MKTP US*R21VW7320	20.71	OT supplies.
				<u>422.53</u>	
20240102	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	AUDIBLE*RR8AX4603	14.95	Professional Development subscription.
20240128	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	HYATT HOTELS	668.96	Superintendent Symposium expenses.
				<u>683.91</u>	
20240126	CONERLY,CHRISTINA	CHET F. HARRITT	BOARD AND BREW - SANTE	500.00	Family Night Meals.
				<u>500.00</u>	
20240126	DOBBINS,TIMOTHY	CARLTON HILLS	FOOD4LESS #0349	14.17	Safety Patrol monthly awards.
				<u>14.17</u>	
20240110	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*TK1EN9IW2	37.17	Item for Occupational Therapy
20240110	DOWNING,BRIENNE	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	66.38	Testing protocols.
20240111	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*RT8303CO2	27.99	Item for OT.
20240111	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*RT94F5CF2	37.38	Item for Preschool Testing.
20240114	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*RT8H97101	45.28	Items for OT.
20240114	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*RT6LJ03W1	91.68	Item for SDC class.
20240118	DOWNING,BRIENNE	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	74.68	Protocols for testing.
20240121	DOWNING,BRIENNE	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	71.25	Protocols for Testing.
20240121	DOWNING,BRIENNE	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	132.50	Protocols for testing.
20240122	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*R82KU0PQ1	32.31	Items for OT.
20240125	DOWNING,BRIENNE	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	103.00	Protocols for testing.
20240126	DOWNING,BRIENNE	SPECIAL EDUCATION	CRISIS PREVENTION INST	193.89	Training books for CPI training.
20240129	DOWNING,BRIENNE	SPECIAL EDUCATION	AMZN MKTP US*R09OW8581	85.10	Items for OT, preschool.
				<u>998.61</u>	
20240131	FAIRCHILD,KEVIN	EDUCATIONAL SERVICES	IN *J.E.S. ENGRAVING C	452.20	Medallions for reclassified ML students.
				<u>452.20</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20240107	FARREN,MONICA	HILL CREEK	AMZN MKTP US*TK8295AR1	26.17	Desk calendar.
20240110	FARREN,MONICA	HILL CREEK	AMZN MKTP US*TK1RT7W32	7.10	Carpet sit spots.
20240110	FARREN,MONICA	HILL CREEK	AMAZON.COM*RT1Z35D0	38.76	Yoga equipment- student engagement.
20240111	FARREN,MONICA	HILL CREEK	PANERA BREAD #204874 O	50.98	Staff incentive.
20240111	FARREN,MONICA	HILL CREEK	PANERA BREAD #204874 O	(50.98)	Refund- Staff incentive.
20240117	FARREN,MONICA	HILL CREEK	APPLE.COM/BILL	10.99	Subscription.
20240118	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R81JW9DY0	30.16	Classroom supplies.
20240119	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R87U83Y00	256.97	Woodshop supplies.
20240119	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R81KU0JU2	22.59	Hand warmers- Safety patrol.
20240121	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R82VR4GY2	32.31	Post it notes- Kindness Week.
20240121	FARREN,MONICA	HILL CREEK	AMAZON.COM*R89BM4391	38.76	Yoga equipment - Student engagement.
20240122	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R85I1QM2	203.13	Woodshop supplies.
20240122	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R07NX9JC0	38.10	Student incentives.
20240122	FARREN,MONICA	HILL CREEK	AMAZON.COM	(38.76)	Return- Yoga equipment.
20240123	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R03VZ0GN0	30.15	Student incentives - PAWS awards.
20240123	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R864Q4K12	9.69	Safety- Campus Aide key chains.
20240124	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R011H95M0	15.07	Referee cards- Lunchtime supplies.
20240124	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R872J8YJ2	15.07	Lanyards.
20240126	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R02043L01	21.44	Safety - Keychains.
20240126	FARREN,MONICA	HILL CREEK	AMAZON.COM*R09TD4A72	44.40	Student incentive.
20240126	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R059057S0	36.38	Office supplies.
20240126	FARREN,MONICA	HILL CREEK	SMART AND FINAL 929	19.99	Student incentives.
20240128	FARREN,MONICA	HILL CREEK	STAPLES INC	1.10	Office supplies.
20240128	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R03S18T01	47.40	Display frames.
20240131	FARREN,MONICA	HILL CREEK	AMZN MKTP US*R29XE0CJ2	30.16	Classroom supplies.
				937.13	
20240105	FLAMION,AMANDA	CHILD NUTRITION	COUNTY OF SAN DIEGO-DE	346.00	Health Department Renewal.
20240105	FLAMION,AMANDA	CHILD NUTRITION	COUNTY OF SAN DIEGO-DE	346.00	Health Department Renewal.
20240105	FLAMION,AMANDA	CHILD NUTRITION	COUNTY OF SAN DIEGO-DE	346.00	Health Department Renewal.
20240105	FLAMION,AMANDA	CHILD NUTRITION	COUNTY OF SAN DIEGO-DE	346.00	Health Department Renewal.
20240105	FLAMION,AMANDA	CHILD NUTRITION	COUNTY OF SAN DIEGO-DE	346.00	Health Department Renewal.
20240105	FLAMION,AMANDA	CHILD NUTRITION	COUNTY OF SAN DIEGO-DE	346.00	Health Department Renewal.
20240105	FLAMION,AMANDA	CHILD NUTRITION	COUNTY OF SAN DIEGO-DE	472.00	Health Department Renewal.
20240109	FLAMION,AMANDA	CHILD NUTRITION	CDW GOVT #NW89460	112.05	Printer supplies.
20240114	FLAMION,AMANDA	CHILD NUTRITION	SO *ISQUAD REPAIR	145.40	Tech supplies.
20240123	FLAMION,AMANDA	CHILD NUTRITION	PARTS TOWN, LLC	110.05	Oven parts.
20240128	FLAMION,AMANDA	CHILD NUTRITION	CDW GOVT #PG87920	48.76	Printer supplies.
20240130	FLAMION,AMANDA	CHILD NUTRITION	BUSINESS OFFICE OUTFIT	954.66	Office furniture.
20240131	FLAMION,AMANDA	CHILD NUTRITION	VONS #1897	50.87	Gluten- free food.
				3,969.79	
20240111	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*RT2SV42S0	39.32	Health office products.
20240112	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*RT81F3TX2	53.86	Toner.
20240112	FORSTER,CHASITY	HILL CREEK	SMART AND FINAL 929	24.48	Student engagement.
20240116	FORSTER,CHASITY	HILL CREEK	PRINCIPAL PRINCIPLES	37.00	Professional Development.
20240116	FORSTER,CHASITY	HILL CREEK	PRINCIPALPRINC.WPENGIN	10.00	Professional Development.
20240117	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*RT2N21Y02	24.73	Professional Development.
20240118	FORSTER,CHASITY	HILL CREEK	SMART AND FINAL 929	36.17	Student engagement.
20240121	FORSTER,CHASITY	HILL CREEK	THE HOME DEPOT #0673	30.15	Woodshop supplies.
20240125	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*R08R15KD0	15.51	Office supplies.
20240128	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*R08TH9Z51	25.74	Office supplies & toner.
20240129	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*R03YS8D52	125.98	Writing supplies.
20240129	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*R24XX63W0	25.58	Classroom project supplies.
20240130	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*R04L34YS2	14.37	Office supplies.
20240130	FORSTER,CHASITY	HILL CREEK	SHUTTERFLY, INC.	20.45	Photo prints.
				483.34	
20240112	GREEN,CHRISHAUN	OST PROGRAMS	WALMART.COM	51.68	YALE classroom supplies.
20240128	GREEN,CHRISHAUN	OST PROGRAMS	SANTEE LAKES RECREATIO	667.50	Deposit for staff appreciation annual event.
20240130	GREEN,CHRISHAUN	OST PROGRAMS	EVENT* EVENT	25.00	Hope Summit ticket for ELP Director, Chrishaun Green.
				744.18	
20240107	HICKS,TYLENE	SYCAMORE CANYON	WAL-MART #1917	19.48	Chicken feed.
20240109	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*TK4CH8D61	16.58	Broom and dustpan set for the Chicken Coop.
20240109	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*TK6B11661	45.56	Pruning shears, rakes, and dustpans (Pooper Scoopers) for the Chicken Coop.
20240110	HICKS,TYLENE	SYCAMORE CANYON	VISTAPRINT	154.14	School Spirit Cougar pens.
20240111	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*RT3DV88E0	35.55	Large digital clock for outdoor area.
20240112	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*RT0VR4TV2	30.16	Waterproof pad for diaper changing in Preschool.
20240128	HICKS,TYLENE	SYCAMORE CANYON	AMAZON.COM*R06OF8HH2	129.29	Replacement rubbermaid mop bucket.
20240129	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*R20B81JW0	30.16	Kick bands for Student fidgets.
20240130	HICKS,TYLENE	SYCAMORE CANYON	AMZN MKTP US*R09JC0QY1	11.84	Lockdown magnetic strips for classroom doors.
20240130	HICKS,TYLENE	SYCAMORE CANYON	AMAZON.COM*R045W7801	24.24	3-Ring binder tabs and page protectors.
				497.00	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20240114	HOHIMER,KAREN	CAJON PARK	SMART AND FINAL 929	27.99	Luncheon supplies.
20240114	HOHIMER,KAREN	CAJON PARK	ALBERTSONS #0704	36.04	Food for Falcon PROUD Parent luncheon.
20240128	HOHIMER,KAREN	CAJON PARK	LAKESIDE EXPRESS LAUND	48.48	Laundry services for luncheon.
				112.51	
20240111	HOOKS,TED A	CHET F. HARRITT	ACTIVE4ME RUN CLUB	177.61	Run Club materials.
20240117	HOOKS,TED A	CHET F. HARRITT	AMZN MKTP US*RT25C4W72	119.56	STEAM Family Night materials.
20240125	HOOKS,TED A	CHET F. HARRITT	RALPHS #0220	21.17	Family Night supplies (Water).
20240126	HOOKS,TED A	CHET F. HARRITT	SMART AND FINAL 355	90.27	PBIS rewards.
20240126	HOOKS,TED A	CHET F. HARRITT	BOARD AND BREW - SANTE	500.00	Family Night dinners.
20240126	HOOKS,TED A	CHET F. HARRITT	7-ELEVEN 20321	13.55	PBIS rewards.
				922.16	
20240131	HORNER,NATHAN L	PEPPER DRIVE	TEACHERSPAYTEACHERS.CO	3.75	Instructional materials for Kindess Week.
				3.75	
20240111	JOHNSTON,ANDREW	CAJON PARK	SMART AND FINAL 929	22.23	Light refreshments.
				22.23	
20240109	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WAL-MART #1917	13.99	Phone case.
				13.99	
20240122	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*R03WF7TJ0	68.96	State Preschool supplies.
				68.96	
20240108	MURPHY,GRETCHEN	PRIDE ACADEMY	VONS #2049	19.99	Student incentives for good behavior.
20240115	MURPHY,GRETCHEN	PRIDE ACADEMY	BED BATH & BEYOND	311.38	Supplies for our Garden Club.
20240122	MURPHY,GRETCHEN	PRIDE ACADEMY	AMZN MKTP US*R86376852	64.29	Supplies for our Running Club.
20240125	MURPHY,GRETCHEN	PRIDE ACADEMY	VONS #1897	28.17	Snacks for a school meeting for parents.
20240129	MURPHY,GRETCHEN	PRIDE ACADEMY	STARBUCKS STORE 02961	40.00	Student incentives for good behavior.
20240131	MURPHY,GRETCHEN	PRIDE ACADEMY	AMZN MKTP US*R27SK1H40	44.05	Student incentives for good behavior.
				507.88	
20240112	NEDNEY,JANESSA	PUPIL SERVICES	EVENT* EVENT	175.00	HOPE Summit registration - Nedney.
20240114	NEDNEY,JANESSA	PUPIL SERVICES	AMZN MKTP US*R82YY24A0	25.33	Maintenance box for pupil services printer.
20240114	NEDNEY,JANESSA	PUPIL SERVICES	MTS- PRONTO	75.00	Bus pass for homeless family.
20240117	NEDNEY,JANESSA	PUPIL SERVICES	BEHAVIORAL SCIENCE	320.00	License renewal for ORP for Carrie Thompson for SBHIP billing.
				595.33	
20240103	OGDEN,LINDSAY	RIO SECO	TICKET SUPPLIES	209.45	Student engagement tickets.
20240124	OGDEN,LINDSAY	RIO SECO	IMAGESTUFF.COM	604.42	Attendance engagement.
20240128	OGDEN,LINDSAY	RIO SECO	AMZN MKTP US*R04485MT2	34.63	PBIS student engagement.
20240128	OGDEN,LINDSAY	RIO SECO	AMZN MKTP US*R07GA5T1	37.86	PBIS student engagement.
				886.36	
20240110	OLANDER,MICHAEL	PUPIL SERVICES	SP CAREERLEARNING	874.00	Title IX training for Mike Olander.
20240131	OLANDER,MICHAEL	PUPIL SERVICES	REV.COM	9.75	Transcription for Expulsion Hearing student #3.
20240131	OLANDER,MICHAEL	PUPIL SERVICES	REV.COM	7.75	Transcription for Expulsion Hearing student #2.
20240131	OLANDER,MICHAEL	PUPIL SERVICES	REV.COM	5.00	Transcription for Expulsion Hearing student #1.
				896.50	
20240128	PAISLEY,LISA	EDUCATIONAL SERVICES	VARIDESK* 1800 207 258	915.88	Desk for Stephanie Borden.
				915.88	
20240116	PEABODY,LESLIE	TRANSPORTATION	AMZN MKTP US*RT3MJ7QF1	40.92	Sticky note pads / White out.
20240124	PEABODY,LESLIE	TRANSPORTATION	AMAZON.COM*R03AV8800	48.81	Storm water cooler.
20240129	PEABODY,LESLIE	TRANSPORTATION	AMAZON RET* 114-441717	45.24	Test leads.
20240130	PEABODY,LESLIE	TRANSPORTATION	CTC-VIS *SVC	14.35	Clean Truck check payment service fee.
20240130	PEABODY,LESLIE	TRANSPORTATION	CTC-VIS	480.00	Clean Truck check - CARB Compliance (New requirement).
				629.32	
20240110	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*TK2Z4KQ1	105.78	Site management/leadership books.
20240114	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	CHATGPT SUBSCRIPTION	20.00	Software subscription.
20240121	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*R835K8TF1	53.65	Leadership book.
20240124	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	CHATGPT SUBSCRIPTION	20.00	Software subscription for resource teachers.
20240128	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*R01LU5W90	93.93	Art textbooks.
20240131	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	KINDLE SVCS*R04G632Y1	26.28	Digital version of leadership book.
				319.64	
20240116	RAMIREZ,AMANDA	CARLTON HILLS	APPLE.COM/BILL	10.99	Apple music account - student engagement
				10.99	
20240112	REYNOSO,JOSE	FACILITIES, MAINTENANCE & OPERATIONS	AMZN MKTP US*RT21P2001	77.57	Replacement automated paper dispenser for Carlton Hills Health Office.
20240119	REYNOSO,JOSE	FACILITIES, MAINTENANCE & OPERATIONS	AMZN MKTP US*R894C5J0	90.48	Special sandbags for flood prevention.
				168.05	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20240103	RICHARD,NONA	CARLTON OAKS	THE HOME DEPOT #0669	317.65	Conference room supplies.
20240105	RICHARD,NONA	CARLTON OAKS	CVS/PHARMACY #09192	133.92	Conference room supplies.
20240107	RICHARD,NONA	CARLTON OAKS	PROJWIS* #PW208790124	359.99	Professional Development.
20240107	RICHARD,NONA	CARLTON OAKS	THE HOME DEPOT #6634	90.38	Conference room paint for file cabinets.
20240109	RICHARD,NONA	CARLTON OAKS	SPOTIFY USA	14.99	Student incentive.
20240111	RICHARD,NONA	CARLTON OAKS	THE HOME DEPOT #0669	24.01	Conference room supplies.
20240111	RICHARD,NONA	CARLTON OAKS	THE HOME DEPOT #0669	(178.95)	Conference room supplies.
20240114	RICHARD,NONA	CARLTON OAKS	MICHAELS STORES 8704	16.15	Conference room supplies.
20240119	RICHARD,NONA	CARLTON OAKS	CVS/PHARMACY #09192	68.93	Conference room supplies.
20240128	RICHARD,NONA	CARLTON OAKS	CVS/PHARMACY #09192	13.36	Conference room supplies.
				<u>860.43</u>	
20240121	SHAKE,KAYLENE	OST PROGRAMS	TOWN AND COUNTRY - F&B	40.00	Parking at DEI Conference venue: Town and Country Resort.
20240131	SHAKE,KAYLENE	OST PROGRAMS	UTC ICE SPORTS CENTER	500.00	Deposit for Spring Break Camp field trip.
				<u>540.00</u>	
20240103	SOUTHCOTT,STEPHANIE	RIO SECO	SOCIAL STUDIES SCHOOL	79.95	5th Gr Interact Unit.
20240108	SOUTHCOTT,STEPHANIE	RIO SECO	TARGET 00011403	57.63	Sixth grade camp supplies.
20240119	SOUTHCOTT,STEPHANIE	RIO SECO	IC* INSTACART*1102	57.80	Supplies for Culinary Arts.
20240128	SOUTHCOTT,STEPHANIE	RIO SECO	IC* INSTACART*1102	123.69	Supplies for Culinary Arts.
				<u>319.07</u>	
20240110	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	RDOCE LAK BB 0101BB	1,977.96	RDO equipment service repair for our Vermeer.
20240112	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SOUTHWEST AIRLINES	230.00	CASH travel.
				<u>2,207.96</u>	
				<u><u>26,625.70</u></u>	

Consent Item D.2.4.
 Prepared by Dr. Marcia Hamilton
 March 5, 2024

Acceptance of Donations, Grants, and Bequests

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Cash for 6 th Grade Camp	\$660.00	World Mission Society Church of God	PRIDE Academy
Cash for Garden Club Supplies	\$1,180.00	AngeLink Community Foundation, Inc.	PRIDE Academy
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$1,840.00		

RECOMMENDATION:

It is recommended that the Board of Education approve of the donations, grants, and/or bequests listed above for the District.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$1,840.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Fleet Science Center	Temquest After-School Program for Grades 6-8 and Professional Development Workshop	03-11-2024 - 6-30-2024	\$30,000 (not to exceed)	Curriculum Development
Assessments That Matter	Psycho-Educational Evaluations	03-06-3034 – 06-30-2024	\$30,000	Special Education
Jack Kalvan	60 Minute Circus Performance for Staff Appreciation Lunch	06-14-2024	\$1,500	Project Safe
Drummers Without Borders	Drum Performance	03-08-2024	\$2,300	PRIDE PTA

Amendment of the following General Service Agreement is request:

Vendor Name	Description of Services	Date(s) of Service	Previously Approved Amount	Amount Added to Contract	New Contract Amount	Funding
Connect4Kids	Independent Educational Evaluation in the Areas of Functional Behavioral Assessment & Psycho-Educational Assessment	07-01-2023 – 06-30-2024	\$9,530	\$4,250	\$13,780	Special Education
Dr. Cynthia Norall, Inc	Independent Educational Evaluation in The Area of Psycho-Education	12-6-2023 – 06-30-2024	\$4,250	\$2,640	\$6, 890	Special Education
McAlister Institute	Original Scope: Drug Testing of Student Suspected of or Disciplined for Drug Use Additional Scope: Educations Services	07-01-2023 – 06-30-2024	\$1,000	\$0	\$1,000	Curriculum Development

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

Consent Item D.2.6.
Prepared by Dr. Marcia Hamilton
March 5, 2024

Approval of Agreement with SDG&E
Power Your Drive for Fleets Make-
Ready Infrastructure Program

BACKGROUND:

In support of California’s goal to reach 1.5 million zero-emission vehicles by 2025 and at least 5 million zero-emission vehicles by 2030, SDG&E will own, install, operate, and maintain no-cost design, installation, and operation of the Utility-Side Make-Ready Infrastructure, everything up to the meter. There are two options for participants to participate in the “Customer-Side Make-Ready” infrastructure, everything on the other side of the meter:

- No-cost design, installation, and operation of the Customer-Side Make-Ready (“Customer-Side Make-Ready”) Infrastructure; OR
- Program Participant may choose to design, install, and operate (“Self-Install”) the Customer-Side Make-Ready Infrastructure.
 - Program Participants that select the Self-Install option may be eligible for a rebate of up to 80% of the cost to design and install the Customer-Side Make-Ready Infrastructure.

Santee School District has received grant funding and would like to select the option to “Self-Install” the Electric Vehicle Supply Equipment Infrastructure.

RECOMMENDATION:

It is recommended that the Board of Education approve the agreement with SDG&E for the Power Your Drive Make-Ready Infrastructure to have SDG&E install, operate, and maintain no-cost “Utility-Side Make-Ready Infrastructure” while the District will “Self-Install” the electric vehicle infrastructure.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There is no fiscal impact for this item as SDG&E will provide this service at no-cost and Board approved grant funding from Carl Moyer will fund the electric vehicle infrastructure.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.



SDG&E Power Your Drive for Fleets Make-Ready Infrastructure Program Participation Agreement

This PROGRAM PARTICIPATION AGREEMENT (“Agreement”) is by and between SAN DIEGO GAS & ELECTRIC COMPANY, a California corporation (“SDG&E”) and **Santee School District** (“Program Participant”). SDG&E and Program Participant are referred to collectively as the “Parties.”

RECITALS

1. In support of California’s goal to reach 1.5 million zero-emission vehicles by 2025 and at least 5 million zero-emission vehicles by 2030, SDG&E will own, install, operate, and maintain Electric Vehicle Charging Make-Ready (“Make-Ready”) Infrastructure at qualifying and selected locations operating qualified Medium-Duty/Heavy-Duty Electric Vehicles (“MD/HD EV”), as part of SDG&E’s Power Your Drive for Fleets Make-Ready Infrastructure Program (“Program”), as approved by the California Public Utilities Commission (“CPUC”); full definitions of terms located after signature page. Companies who wish to participate in the Program must agree to the terms and conditions as provided for in this Agreement.
2. In general, the Program provides no-cost design, installation, and operation of the Utility-Side Make-Ready (“Utility-Side Make-Ready”) Infrastructure and either:
 - No-cost design, installation, and operation of the Customer-Side Make-Ready (“Customer-Side Make-Ready”) Infrastructure; **OR**
 - Program Participant may choose to design, install, and operate (“Self-Install”) the Customer-Side Make-Ready Infrastructure.
 - Program Participants that select the Self-Install option may be eligible for a rebate of up to 80% of the cost to design and install the Customer-Side Make-Ready Infrastructure.
 - Electric Vehicle Supply Equipment (EVSE) Rebate: Program Participant may qualify for an EVSE Rebate of up to 50% of the costs to purchase qualified EVSE.
 - Electric Vehicle Energy Rate
 - SDG&E’s new optional Electric Vehicle-High Power Charging rate (EV-HP) is available to Program Participants. The new EV-HP rate replaces demand charges with a new subscription pricing plan.
3. Program Participant and SDG&E are entering into this Agreement for participation in the Program; and for installation of the Infrastructure at:

9880 Riverwalk Drive
Santee CA 92071

1.0 GENERAL PROGRAM REQUIREMENTS AND REBATE:

To participate in the Program, Program Participant shall comply with the following requirements:
Customer-Side Make-Ready options:

Program Participant shall designate an Infrastructure Make-Ready option below:

- Program Participant elects SDG&E to design, install, and operate the Customer-Side Make-Ready Infrastructure.
- Program Participant elects to Self-Install the Customer-Side Make-Ready Infrastructure Option. **Addendum 1: Self-Installed Customer-Side Infrastructure Addendum sets forth the details and additional terms and conditions that apply to this option. Program Participants who elect this option shall sign and return Addendum 1 along with this Agreement.*

Submit Owner Authorized Agent (OAA) Form. OAA approves SDG&E to act as Program Participant’s agent as it relates to obtaining any required permits for the installation of the EV infrastructure (**Exhibit A**) and;

Vehicle Acquisition Plan:

The Vehicle Acquisition Plan is a commitment that the stated number of unique vehicles will use the infrastructure within the estimated delivery date. These vehicles may be owned/leased by the Program Participant or owned/leased by others using the site.

Program Participant shall provide Proof of Purchase or other evidence for the purchase of no fewer than two (2) Class 2 through Class 8 MD/HD EVs; or retrofit a minimum of two (2) existing diesel fueled MD/HD vehicles to electric. Program Participant shall provide such evidence prior to SDG&E initiating pre-construction activities.

Prior to signing this Agreement, Program Participant shall complete the table below, detailing Electric Vehicle Acquisition Plan for the period encompassing the Term of this Agreement.

Vehicle Acquisition Plan

Est Delivery Date	Vehicle Year/Make/Model	Vehicle Count

Electric Vehicle Service Provider (“EVSP”): Program Participant shall contract with a qualified EVSP listed on the EPRI Product List ([EPRI Home](#)) to procure, install, operate, and maintain at a minimum, a quantity of one (1) EVSE in good working order for the Term of this Agreement and provide usage data for a period of five (5) years.

Program Participant shall work with selected EVSP to develop and submit to SDG&E any load management tactics that it will implement at its Medium-Duty/Heavy-Duty EV Charging Facility. Program Participant shall submit the final load management plan to SDG&E prior to the completion of construction activities.

Prior to signing this Agreement, Program Participant shall complete the table below, detailing EVSE to be purchased and installed under the scope of the Program.

EVSP/EVSE Info

Est Delivery Date	Network Provider	EVSE Mfr/Model	Qty

Operations & Maintenance: The Program Participant is required to operate and maintain the Charging Station(s) for the Term of this Agreement. Program Participant shall pay all O&M costs and make best effort to maintain availability at the direction of SDG&E. Program Participant shall maintain the common area improvements immediately surrounding the Charging Station(s) to ensure there is enough space for vehicles to reach Charging Stations and to ensure Charging Station(s) are in good condition, ordinary wear and tear excluded. Program Participant shall promptly notify SDG&E of any problems it is aware of related to the Make-Ready Infrastructure.

Data Collection & Use: Program Participant shall support the data collection requirements of the Program. Data collection requirements will conform with the requirements of the California Public Utilities Commission and Data Reporting template.

Program Participant hereby expressly consents to the use and disclosure, by SDG&E, its agents and representatives, of data gathered as part of the Program for use in regulatory reporting, industry forums, case studies or other similar activities.

Easement:

Tenant Language:

Program Participant represents that the landowner (“Grantor”) has been consulted and has agreed to grant SDG&E the Easement required for the Infrastructure. Additionally, Program Participant represents and warrants herein that such Grantor understands and is agreeable to the Easement terms, and further, that this Agreement may be incorporated in its entirety or parts thereof into said Easement at SDG&E’s discretion, that said Easement remains with the property title upon transfer and may only be quitclaimed by SDG&E in accordance with this Agreement and the Easement.

Property Owner Language:

Program Participant agrees to grant SDG&E the Easement required for the Infrastructure. Additionally, Program Participant represents and warrants herein that it understands and agrees to the terms contained in the Easement, and further, that this Agreement may be incorporated in its entirety or parts thereof into said Easement at SDG&E’s discretion, that said Easement remains with the property title upon transfer and may only be quitclaimed by SDG&E in accordance with this Agreement and the Easement.

EVSE Rebate: Program Participant may qualify for an EVSE Rebate of up to 50% of the costs to purchase qualified EVSE.

Power Output	Max Rebate
0 kW to 19.2 kW	Up to 50% of the cost of EVSE, max \$3,000 per EVSE
19.3 kW to 50 kW	Up to 50% of the cost of EVSE, max \$15,000 per EVSE
50.1 kW to 150 kW	Up to 50% of the cost of EVSE, max \$45,000 per EVSE
150.1 kW +	Up to 50% of the cost of EVSE, max \$75,000 per EVSE

Rebate eligibility requirements include:

- EVSE is listed on the APL - [EPRI Home](#);
- Program Participant is a Transit or School District;
- or is located in a Disadvantaged Community (“DAC”);
- and is not a Fortune 1000 Company

EVSE Rebates will be paid after all of the following conditions are met:

- Program Participant submits Rebate Application;
- Program Participant provides Proof of Purchase of EVSE;
- SDG&E inspects the installation of the EVSE and if applicable, Program Participant Owned Infrastructure; and
- EVSEs are operational.

2.0 RIGHT TO ACCESS

Program Participant shall provide SDG&E, its representatives, contractors and designees access to the project location for purposes of design and installation of the Infrastructure. SDG&E, its contractors and designees shall make reasonable accommodations to minimize all impacts to

Program Participant operations.

3.0 INSTALLATION OF EQUIPMENT

SDG&E, its contractors, representatives, and designees will design and construct the Infrastructure in compliance with this Agreement, as well as all applicable local, state and federal laws and regulatory requirements.

4.0 AMERICANS WITH DISABILITES ACT (ADA) REQUIREMENTS

Program Participant acknowledges that electric vehicle charging facilities are required to comply with the Americans with Disabilities Act (ADA), if applicable, and California Building Standards, which may impact parking layouts and design.

5.0 RELOCATIONS

Removal: At any time during the Term of this Agreement, whichever is longer, should Program Participant require removal of the Infrastructure or parts thereof, Program Participant shall bear full cost and expense of such removal of all Infrastructure installed pursuant to this Agreement, including, the full cost and sole expense of such removal of all Infrastructure installed pursuant to this Agreement and the depreciated value of Infrastructure and removal costs.

Program Participant requesting removals shall be responsible for costs as identified in the Removal Cost Schedule:

Removal Cost Schedule	
Year	Program Participant Percentage Responsibility
1	90%
2	80%
3	70%
4	60%
5	50%
6	40%
7	30%
8	20%
9	10%
10	0%

Relocations: At any time during this Agreement or the duration of the Easement, whichever is longer, should Program Participant require relocation of infrastructure installed pursuant to this Agreement, such relocation shall be by mutual agreement of the Parties. Should SDG&E approve relocation of such facilities, such relocation shall be at sole expense of Program Participant, regardless of whether Utility-Owned or Customer-Owned, and in accordance with any Program requirements, laws, regulations, or other applicable jurisdictional requirements in effect at the time of relocation. Additionally, at SDG&E's discretion, upon a relocation, Program Participant shall

either amend the Easement to include the legal description of the new location or enter into a new Easement with SDG&E.

6.0 DUTY TO NOTIFY

Program Participant shall notify SDG&E immediately regarding any unsafe, inoperable or damaged Infrastructure. In addition, Program Participant shall immediately report all claims and/or incidents involving the Infrastructure to SDG&E or its designated representative(s), and promptly thereafter confirm in writing, the occurrence of any injury, loss, or damage incurred by Program Participant.

If Program Participant has received or receives any other incentives or rebates for any Infrastructure or equipment covered under the scope of this Program, Program Participant shall notify SDG&E of any such incentives or rebates as soon as reasonably practicable. In the event that any such incentives or rebates, when combined with the EVSE Rebate or Customer-Owned Infrastructure Rebate provided by SDG&E, would reimburse Program Participant for more than 100 percent of the cost, SDG&E shall decrease the applicable rebate amount if not yet paid, or if already paid, submit a reimbursement request to the Program Participant for the amount of the rebate payment exceeding 100 percent of the cost incurred by Program Participant.

7.0 OPERATIONAL CONDITIONS AND PROGRAM PARTICIPANT CONTACTS

Program Participant shall perform certain operational functions such as report conditions and issues related to the Infrastructure.

For these purposes and other related reasons, Program Participant shall have two designated contacts with current and available contact information at all times.

Designated Contact Person for Operations

(Name, Email, Phone #)

Designated Backup Contact Person for Operations

(Name, Email, Phone #)

8.0 COMPENSATION

Except as otherwise provided in this Agreement, under no conditions shall Program Participant receive compensation of any kind, either by cash, in-kind services, or otherwise, for any duties or requirements provided for in this Agreement or for participation in any way as part of the Program, including but not limited to:

- Easement;
- Use of data for lawful purposes;

- Loss of business activity during construction or maintenance activities, or
- Any other inconvenience or loss, without limitation, related to participation.

9.0 CONFIDENTIALITY

During the Term of this Agreement, Program Participant may be provided with information of a confidential nature (“Confidential Information”) by SDG&E or its representatives.

Throughout and after the duration of this Agreement, Program Participant shall hold all Confidential Information in strict confidence. Without SDG&E’s prior written approval, Program Participant shall not use, disclose, reproduce, distribute, or otherwise misappropriate any Confidential Information, nor shall Program Participant take any action that may cause, or fail to take any action necessary to prevent causing, any Confidential Information to lose its character as Confidential Information. If applicable, SDG&E acknowledges that Program Participant is subject to the California Public Records Act (CPRA). Nothing in this agreement prohibits Program Participant from releasing documents that are not exempt from disclosure under the CPRA or applicable law.

10.0 INTELLECTUAL PROPERTY

Nothing in this Agreement or the Parties’ performance of it is intended or shall be deemed to convey any intellectual property rights to Program Participant. All intellectual property rights relating to the Program are expressly reserved to SDG&E, its contractors or other designated representatives and their respective licensors.

11.0 WAIVER

No provision of this Agreement may be waived unless agreed to by SDG&E, its contractors or other designated representatives and Program Participant in writing. The failure of SDG&E, its contractors or other designated representatives or Program Participant to insist upon strict performance of any provision of the Agreement, or to exercise any right based upon a breach thereof, or the acceptance of any performance during such a breach, shall not constitute a waiver of any right under this Agreement.

12.0 DISPUTE RESOLUTION

In the event of a dispute relating to this Agreement, Program Participant and SDG&E, its contractors or other designated representatives shall make a good faith effort to resolve the dispute by negotiation between representatives with decision-making authority, who, to the extent possible, shall not have had substantive involvement in the matters of the dispute.

13.0 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California, excluding its conflict of laws rules. The exclusive venue for any litigation arising from or relating to this Agreement shall

be in San Diego County, California.

14.0 PROGRAM PARTICIPANT REPRESENTATIONS

Program Participant is an independent entity from SDG&E, its affiliates, contractors, vendors, representatives, or designees and nothing herein shall be construed as creating any agency, partnership, or other form of joint enterprise between the Program Participant and SDG&E, its affiliates, contractors, vendors, representatives or designees nor create any obligations or responsibilities on their behalf except as otherwise provide herein, nor make any representations of any kind to this effect.

15.0 SEVERABILITY

If any provision under this Agreement or its application to any person or circumstance is held invalid by any court of lawful jurisdiction, such invalidity shall not affect other provisions of the Agreement which can be given effect without the invalid provision.

16.0 FALSIFICATION AND MISREPRESENTATION

Program Participant shall not falsify or misrepresent invoices or other documentation to SDG&E, its contractors or other designated representatives.

17.0 MARKETING & BRANDING

Disclaimer: All marketing, advertising or promotional materials which reference SDG&E, its contractors or other designated representatives or the Program itself, shall include a disclaimer which shall state that Program Participant is not an agent or affiliate of any and all of SDG&E, its contractors or other designated representatives.

Logos/ Trademarks: Program Participant shall not use the logos, trademarks or service marks of the Program, SDG&E, its contractors, or other designated representatives in any of Program Participant's marketing, advertising, or promotional materials without express written approval from SDG&E, its contractors or other designated representatives as appropriate. SDG&E shall not use the logos, trademarks or services marks of Program Participant without express written approval from Program Participant.

Marketing Materials: Program Participant must use up-to-date Program marketing materials. All marketing and advertising materials shall comply with the California Business and Professions Code.

Endorsements: Program Participant shall not state or imply endorsement of its products or services on the part of SDG&E, its contractors or other designated representatives or the Program.

Right to Review Materials: SDG&E, its contractors or other designated representatives reserves the right to review and approve any and all advertising, marketing, or promotional copy or

materials developed or used by the Program Participant which references the Program Participant's participation in this Agreement or the Program, financing and other SDG&E programs or those of the contractors or other designated representatives. At its sole discretion, SDG&E, its contractors or other designated representatives may require the Program Participant to submit such copy and materials for pre-approval. Approval shall be granted, unless SDG&E, its contractors or other designated representatives, in its sole discretion, determines that the copy or materials are misleading, in error, or fail to meet the requirements of this Agreement. The Program Participant agrees to remove from circulation or otherwise discontinue the use of any such materials.

18.0 CHANGES

SDG&E, its contractors or other designated representatives may initiate changes to the Program as circumstances dictate. SDG&E, its contractors or other designated representatives will make every effort to provide at least 30 calendar days written notice of changes that affect Program activities. However, SDG&E, its contractors or other designated representatives reserve the right to make immediate changes, without notice, as deemed necessary or in the best interest of SDG&E and its Customers. In the event SDG&E, its contractors or other designated representatives materially change the Program to the detriment of Program Participant, Program Participant may terminate this Agreement upon 30 days written notice to SDG&E.

Design Changes: A preliminary layout of proposed facilities will be provided via the 30% Design Acceptance document. Program Participant shall provide signed acceptance of the 30% Design Acceptance document certifying that the location of the facilities to be owned and operated by SDG&E are acceptable and not in conflict with the Participants planned improvements and further authorizes SDG&E to proceed with the preparation of final design(s), drawing(s), and cost(s). Program Participant acknowledges and agrees that any Infrastructure installed by SDG&E may vary from the design, if, in SDG&E's sole discretion, actual site conditions or municipal requirements dictate such changes. Program Participant may be responsible for incremental costs if: 1) There are changes to the system caused by the Participant or Participant's authorized representative, 2) There is a deviation from the electric load information specified within the approved Desktop Review/Load Study which will necessitate design and/or construction changes, 3) the project is cancelled after this Agreement is executed.

19.0 FRAUD AND DISHONESTY; COMPLIANCE WITH LAWS

Program Participant expressly warrants and represents that it shall conduct its business activities without perpetrating any fraud or dishonesty through the Program. Program Participant shall use best efforts to avoid doing any harm to SDG&E, their Contractors or other designated representatives' including the brands or goodwill of same. Program Participant shall comply with all applicable federal, state, and local statutes, rules, regulations, laws, orders and decisions that relate to or govern its participation in the Program.

20.0 BREACH OF AGREEMENT

Without limitation, and to the greatest extent allowed by law, SDG&E and Program Participant reserve the right to seek damages and recovery for losses incurred due to any breach of this Agreement on the part of Program Participant or SDG&E as applicable, whether intentional or unintentional.

21.0 TERMINATION AND TRANSFER

Term (“Term”): This Agreement shall be in effect from the Effective Date (“Effective Date”) through a period of ten (10) years from the In-Service Date (“In-Service Date”), unless the parties agree in writing to cancel or extend the Term, subject to this Agreement.

SDG&E Right to Terminate: SDG&E, its Contractors or their designated representatives may terminate, or for any duration suspend, this Agreement and Program Participant’s participation in the Program, or operation of the Infrastructure, with or without cause, at any time, and for any reason. Such reasons may include but are not limited to:

At Program Participant’s cost and expense, including the depreciated value of the Infrastructure and removal costs, if removal requested by SDG&E for Program Participant’s:

- Failure to provide or comply with terms of the Easement
- Breach of Agreement in whole or in part

At SDG&E’s removal cost of Utility-Owned Infrastructure, if:

- Permitting issues
- Exceptional installation costs
- Environmental concerns
- Program no longer authorized by the CPUC
- Any other reason(s) not in Program or ratepayers’ best interest

Termination: Program Participant may terminate this Agreement upon thirty (30) days notice should SDG&E materially breach any material term of this Agreement or fail to perform any material obligations hereunder, after notice and a reasonable opportunity to cure. Should a sale of property or other circumstance result in Program Participant losing its ability to perform its obligations per this Agreement, Program Participant shall immediately notify SDG&E in writing and without delay within ten (10) days of Program Participant knowledge of such a possibility and notwithstanding anything to the contrary contained herein, this Agreement shall terminate and Program Participant shall pay all costs and expenses, including the value of the depreciated Infrastructure. Should Program Participant request removal or termination, for any reason, of Electric Vehicle Supply Equipment (“EVSE”) or parts thereof prior to expiration of the Term, Program Participant shall bear the full cost and sole expense of such removal as well as the depreciated value of the Infrastructure. If after signing this Agreement, Program Participant withdraws from the Program prior to the site being activated, then SDG&E reserves the right to recover all fees and costs incurred by it and its subcontractors after the execution of the Agreement including, but not limited to, design cost, site walk costs, etc.

Transfer of Agreement: Under no circumstance may this Agreement or parts thereof be assigned, transferred or otherwise conveyed without prior written consent of SDG&E and/or its designated representative. Such consent will not be unreasonably withheld. The assignee in any such permitted assignment shall assume all rights and obligations for the remaining Term.

Used and Useful: Program Participant shall demonstrate to SDG&E's reasonable satisfaction that the Infrastructure will be operated by the Program Participant within three months of the Infrastructure In-Service Date. Thereafter, at SDG&E's discretion, it may request evidence that Program Participant is operating these vehicles and associated charging in accordance with its Electric Vehicle Acquisition Plan. If Program Participant is not operating vehicles consistently with such plan, at SDG&E's discretion Program Participant may be responsible for SDG&E costs associated with installing the excess Infrastructure. This includes costs, as circumstances may dictate, for losses incurred by SDG&E on behalf of ratepayers, such as costs of equipment, site design and installation.

End of Term: At the end of the Term, unless the parties agree otherwise, SDG&E shall remove at its cost or abandon in-place Utility-Owned Infrastructure at SDG&E's discretion; Program Participant is responsible for Self-Installed Customer-Owned Infrastructure and EVSE at Program Participant's own cost.

Quitclaim: Upon the expiration or earlier termination of this Agreement and removal of all above grade infrastructure, SDG&E shall quitclaim all of its interest in the Easement.

22.0 NOTICES

Any notice provided under this Agreement shall be sent via first-class U.S. Mail. Notice is deemed effective on the third day after it is deposited in the U.S. Mail. Alternatively, notice may be given by fax or email, which is effective upon confirmation of successful transmission to the recipient. Notice pursuant to this Agreement shall be sent to:

PROGRAM PARTICIPANT:
(Name, Address, Email)

SAN DIEGO GAS & ELECTRIC COMPANY:

Name: Chris Faretta, Clean Transportation Programs Manager
Address: 8690 Balboa Ave., CPA2-03, San Diego, CA 92123
Email: cfaretta@sdge.com

Name: Anthony Aguirre
Address: 8690 Balboa Ave., CPA2-03, San Diego, CA 92123
Email: aaguirre@sdge.com

23.0 MISCELLANEOUS

This Agreement, including the Exhibits attached hereto and all items incorporated herein by reference and any written modification shall represent the entire and integrated agreement between the Parties hereto regarding the subject matter of this Agreement and shall constitute the exclusive statement of the terms and conditions of the Parties' agreement, and shall supersede any and all prior negotiations, representations or agreements, written or oral, express or implied, that relate in any way to the subject matter of this Agreement or written modification. If any provision of this Agreement is in any way deemed unenforceable, then the remainder of this Agreement and the application of such term or provision to persons or circumstances other than those to which it is held unenforceable, shall not be affected, and each term and provision shall be enforceable to the fullest extent permitted by law.

Program Participant represents and warrants that it has the requisite power, legal authority and capacity to enter into this Agreement and to perform each and every obligation required of Program Participant under this Agreement and that the undersigned is authorized to execute this Agreement on behalf of Program Participant. For federal government Program Participants, you must be a Contracting Officer authorized to enter into this Agreement.

PROGRAM PARTICIPANT

**SAN DIEGO GAS & ELECTRIC
COMPANY**

By: _____
Signature

By: _____
Signature

Date: _____

Date: _____

Marcia Hamilton
Assistant Superintendent Business Services

Chris Faretta
Clean Transportation Programs Manager

Santee School District

DEFINITIONS

- [Approved Product List \(APL\)](#): The list of EVSE qualified by SDG&E and meeting SDG&E's technical requirements. Rebate eligible Program Participants must select EVSE from the APL in order to receive an EVSE Rebate (if available).
- California Public Utilities Commission (CPUC): The California state regulatory agency that is responsible for regulating privately owned electric, natural gas, telecommunications, water, railroad, rail transit, and passenger transportation companies.
- [CPUC's Transportation Electrification Safety Requirements Checklist](#): The Safety Requirements Checklist applies to CPUC-Approved Transportation Electrification Programs.
- Customer-Owned Infrastructure: This includes the EVSE purchased and installed by the Program Participant pursuant to this Agreement; and the Customer-Side Make-Ready, if the Program Participant elects the Self-Install Customer-Side Make-Ready option.
- Customer-Side Make-Ready: The Customer-Side Make-Ready Infrastructure includes all Infrastructure from the utility meter up to the first point of interconnection with the EVSE. Make-Ready, as defined herein, does NOT include purchase or installation of the EVSE.
- Disadvantaged Community (DAC): Census tracts in California with a top 25% quartile score according to California Environmental Protection Agency's CalEnviroScreen 3.0 tool.
- Easement: A real property instrument substantially in the form of Exhibit A attached hereto to grant right of way for SDG&E to construct, maintain, operate, and repair any Utility-Owned Infrastructure.
- Effective Date: The date that this Agreement is dually signed and executed.
- Electric Vehicle Service Provider (EVSP): The entity from which the EVSE and Network Services is purchased.
- Electric Vehicle Supply Equipment (EVSE): An individual charging station unit that may contain one or more charging ports for the purpose of connecting the electric vehicle to a grid-connected power source capable of recharging the vehicle's battery pack. The individual connectors of the EVSE are referred to as ports. Each EVSE can charge one or more vehicles depending on the number of ports the unit is equipped with. Qualifying EVSE that meets the technical specifications set forth by SDG&E are listed in the APL.

- **EVSE Rebate:** Financial reimbursement paid to an eligible Program Participant, or its designee, pursuant to the terms and conditions of the Program, to offset a portion of the purchase of approved EVSE.
- **In-Service Date:** The date the Infrastructure installed under this Agreement becomes available for use by the Program Participant.
- **Infrastructure:** The equipment and materials to be installed by either party pursuant to this Agreement on both the Utility-Side and Customer-Side of the electric meter.
- **Make-Ready Infrastructure:** All infrastructure necessary to operate EVSE; this includes all trenching, conduit, wire, hardscape work, signage, protective measures, and site restoration, installed so the EVSE can be mounted and any communications equipment installed. Make-Ready, as defined herein, does NOT include (1) purchase or installation of the EVSE.
- **Medium-Duty/Heavy-Duty Electric Vehicles:** Includes forklifts, truck stop electrification, transport refrigeration units, port cargo trucks, transit buses, school buses, airport ground support equipment, medium-duty vehicles, heavy-duty vehicles, and Class 2 through Class 8 on-road vehicles; [as defined by U.S. Department of Energy](#).
- **Program:** Also referred to as the Power Your Drive for Fleets Make-Ready Infrastructure Program. The Program is designed to help Program Participants install EV charging Infrastructure needed to electrify their medium- and heavy-duty fleets and off-road vehicles.
- **Program Participant:** The SDG&E Customer that enters into this Agreement.
- **Term:** This Agreement shall be in effect from the Effective Date through a period of ten (10) years from the In-Service date.
- **Utility-Owned Infrastructure:** This includes all Infrastructure installed by SDG&E.
- **Utility-Side Make-Ready:** The Utility-Side Make-Ready Infrastructure includes all Infrastructure work from SDG&E's distribution system to a new circuit panel that will be installed to support EVSE. SDG&E will ALWAYS be responsible for designing, procuring, installing, and maintaining the necessary Infrastructure on the Utility-Side of the meter.
- **Vehicle Acquisition Plan:** Program Participant's written plan detailing the number, type, and charging levels of electric vehicles that will be used at the Program Participant's premises over time to justify the requested Infrastructure.

EXHIBIT A: Owner Authorized Agent Form

MD200089

Santee School
District – Bus
Yard

Date: _____ Site ID#: _____ Site Name: _____

Owner Authorized Agent Form

I, _____, hereby authorize San Diego Gas & Electric to act as my agent in all documents / forms as it relates to obtaining Agency permits for the installation of Power Your Drive for Fleets EV charging infrastructure at the property listed below.

SITE HOST TO COMPLETE

Property Address:

Agent Name, Address & Telephone Number:

Anthony Aguirre, SDG&E Project Manager
8690 Balboa Ave., CPA2-03, San Diego, CA 92123
aaguirre@sdge.com (619) 416-2311

Property Owner Name, Address, & Telephone Number:

Signature: _____ Date: _____

Consent Item D.3.1.

Approval of Extended Field Trip Request for Students to Attend Spring Jam, Sponsored by the San Diego County Office of Education (SDCOE)

Prepared by Dr. Lisa Paisley
March 5, 2024

BACKGROUND:

Santee School District School Counselor, Ana Martinez, is requesting Board approval to take 9 students from 6th-8th grades on an extended field trip to “Spring Jam”, the annual student leadership event. This year’s event will be held March 9-10, 2024 at Camp Marston in Julian.

The Spring Jam Conference is a Countywide Club Live event sponsored by the San Diego County Office of Education (SDCOE). Club Live is a youth leadership and prevention program supported on our campuses by the District Tobacco Use Prevention and Education (TUPE). This leadership event teaches students leadership skills that address character development, community services, and substance abuse prevention. The program is led by Friday Night Live Staff from SDCOE and trained high school advisors.

RECOMMENDATION:

Administration recommends approval of the extended field trip to Spring Jam at Camp Marston.

This recommendation supports the following District goal:

- Provide social, emotional and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

The District TUPE grant will pay for all student and staff fees.

STUDENT ACHIEVEMENT IMPACT:

The trip to Spring Jam will give students a way to participate in their school community and learn the leadership skills necessary to support academic and social emotional development.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

SANTEE SCHOOL DISTRICT

EXTENDED FIELD TRIP REQUEST FORM

SCHOOL SITE(S): PRIDE Academy

DATE: March 9th and March 10th, 2024

TEACHER(S): Ana Martinez, School Counselor

GRADE(S): 6th – 8th grade students

The sponsor of the organization desiring to take an extended trip will insure that the following requirements/stipulations are met and are presented to the principal in a timely manner:

DESTINATION OF TRIP: The conference facility is Camp Marson - 4761 Pine Hills Rd, Julian, CA 92036

Itinerary: See attached

Educational Objectives of the Trip: The conference will focus this year on leadership development and increasing awareness and refusal skills around the dangers of alcohol, tobacco, and other drugs. There will also be an emphasis on social-emotional learning and implementation by youth leaders on their school campus.

Specific Dates: 3/9/24 & 3/10/24

Mode of Travel: A Bus will pick up students at the school site, picking up between 7 and 8 a.m. on Saturday 3/9/24. The bus will depart Camp Marston at approximately 2:30pm, returning students between 4-5pm on Sunday 3/10/24, at their school site.

Number of Student Participants: 9

Cost Per Student: \$180

Insurance Coverage: District

Supervision: Ana Martinez, School Counselor

Number of Substitute Days Required: 0

Money will be Raised or Provided to Cover Costs by: TUPE (Tobacco Use Prevention Education) grant

Provision for Financial Hardship Cases: All fees associated with the trip will be covered by TUPE grant funds for all students. SDCOE (San Diego County Office of Education) will cover the cost of the trip for the school counselor (advisor).

Kirstin Bonser

Principal Approval

Date

Assistant Superintendent, Educational Services

Board Approval Date

Spring Jam 2024

Camp Marston | March 9 - 10, 2024

Conference Agenda

March 9: Saturday

8:30am – 10:00am	Buses Arrive - Registration – Parking Lot - Welcome - Lodge
10:00am – 10:30am	Opening Ceremonies – Lodge
10:30am – 11:15am	Family Group Challenge
11:15am - 12:00 pm	Family Group Session #1 - Advisor’s Meeting – Advisor’s Lounge
12:00pm – 1:00pm	Lunch (w/ Family Groups)
1:10pm – 2:00pm	Workshop #1 - Environmental Prevention w/ Josh Q.
2:10pm - 3:00pm	Workshop #2 - A.B.C. Youth Council
3:10pm – 4:00pm	Workshop #3 - National Guard
4:00pm – 5:30pm	Activities – Camp-wide (Your Choice)
5:30pm – 6:30pm	Dinner (w/Chapters) – Dining Hall
6:30pm – 7:00pm	Family Group Session #2
7:10pm – 7:40pm	Getting Connected - Holmes Lodge
7:40pm – 8:30pm	Family Group Session #3
8:30pm – 9:15pm	Talent Show - Lodge
9:15pm – 10:15pm	Dance & Activities - Dining Hall
10:15pm – 11:00pm	Cabin Time
11pm	Lights out! (11pm-6am)

March 10: Sunday

7:30am - 8:00am	Cabin Clean-up / Pack-up
8:00am - 8:45am	Breakfast – Dining Hall
8:50am - 10:20am	General Session - Leading to Change
10:20am - 10:50am	Family Group Session #4
10:55am - 11:05am	Camp Picture - Lower Field
11:05am - 12:00pm	Activities – Camp-wide (Your Choice)
12:00pm – 12:45pm	Lunch – Dining Hall
12:45pm - 1:15pm	Family Group Session #5
1:30pm – 2:00pm	Closing Ceremonies – Lodge
2:15pm	Buses Depart

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Langworthy, Jessica	Hill Creek	IV-01 #30025163	\$58,493.00	<i>\$58,493.00</i>	02-26-24

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Rosa, Shawna	Long-Term LOA		Personal	Approve	08-24 to 06-25

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Conway, Jon	Rio Seco	V-28	Retirement	06-12-24
2. Gross, Marci	Carlton Oaks	VI-22	Retirement	06-12-24
3. Medina, Brianna	Chet F. Harritt	VI-11	Resignation	02-19-24
4. Turner-Gonzales, Stacey	Rio Seco	VI-28	Retirement	06-12-24

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Foster, Alexander	Technology	Computer Support Technician I 28.5 A / 8.0 hrs #10327915	\$0.00	\$4,570.80	02-26-24
2. George, Makayla	Special Education	Student Support Assistant 27.5 A / 8.0 hrs #30012202	\$0.00	\$3,264.30	02-26-24
3. Perez, Xiuyong	Carlton Oaks	Instructional Assistant Special Education II 21 A / 3.0 hrs #30018252	\$0.00	\$1,189.50	02-22-24

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Bennett, Melody	Pupil Services to <i>Cajon Park</i>	Instructional Assistant I 19 E / 6.0 hrs #10327074 to <i>Instructional Assistant I</i> 19 E / 6.0 hrs #30021157	\$2,623.40	\$2,623.40	02-13-24
2. Marquez, Andrea	Special Education	Clerk Typist II 22.5 B / 3.0 hrs #30020309 to <i>Clerk Typist II</i> 22.5 B / 6.0 hrs #30020309	\$1,342.90	\$2,685.80	03-04-24
3. Ruiz, Camra	Rio Seco	Campus Aide 16.5 E / 2.5 hrs #10327478 to <i>Campus Aide</i> 16.5 E / 3.0 hrs #10327460	\$966.88	\$1,160.25	02-28-24

K. Unpaid Leave Requests:

Employee	Location	Position	Reason	Recommendation	Effective Date
1. Uriarte, Adela	Long-Term LOA	Food Service Worker III	Personal	Deny	03-06-24 to 06-12-24

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Fazekas, Abby	Pepper Drive	Instructional Media Technician	Resignation	03-06-24
2. Popp, Shelby	Cajon Park	Instructional Assistant I	Resignation	02-12-24
3. Shoquist, Glynn	Chet F. Harritt	Instructional Assistant VI	Resignation	03-01-24

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2.
Prepared by David MacLeod
March 5, 2024

Adoption of Resolution No. 2324-10 for Release
of Temporary Certificated Non-Management
Employees

BACKGROUND:

In order to release temporary certificated employees, the Board must serve notice to those employees who may not be offered employment for the next school year. Since the final impact of leaves, retirements, and other attrition is unknown at this time, the District has a practice of serving a notice of release to all temporary teachers. This notice does not impact the employees' rights for consideration of employment based upon need during the next school year.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 2324-10, regarding the release of temporary certificated non-management employees.

If the District is in a position to increase the number of classroom teachers to meet the demand, the District may hire back the appropriate number of temporary teachers in alignment with any increase in enrollment.

FISCAL IMPACT:

Fiscal impact is unknown at this time due to class reorganization.

STUDENT ACHIEVEMENT IMPACT:

There is no student achievement impact.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

SANTEE SCHOOL DISTRICT
Resolution No. 2324-10

WHEREAS, the following employees, designated by employee number, are temporary and/or probationary employees of the District hired for the 2023-2024 school year; and

606680	638146	656950	659191	656087	641295	635310	651093	645477
640934	661728	657292	530908	657294	656161	637647	661674	
601480	468001	644265	638357	634841	618043	638893	518193	
619644	641178	656949	652625	661220	600391	641518	660220	
633046	657654	657949	657709	487617	611897	659189	643413	

WHEREAS, Education Code section 44954 authorizes Governing Boards of school districts to release temporary employees and not reelect them for the following school year; and

WHEREAS, Education Code Section 44929.21 requires that the Governing Board, on or before March 15th of the second probationary year notify a probationary employee in a position requiring certification qualifications of the decision to reelect or not reelect the employee to such a position for the next succeeding school year; and

WHEREAS, the Governing Board of the Santee School District has determined to release the aforementioned employees, effective June 12, 2024; and

BE IT THEREFORE RESOLVED, the Governing Board hereby directs that a notice of release be sent by the District to the aforementioned employees notifying the employees of the Governing Board's decision to not reelect him/her for the 2024-2025 school year.

ADOPTED by the Governing Board of Santee School District this 5th day of March 2024.

YES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO

I, Elana Levens-Craig, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Elana Levens-Craig
Clerk of the Board of Education

March 5, 2024

Date

Consent Item D.4.3.
Prepared by David MacLeod
March 5, 2024

Adoption of Resolution No. 2324-11 to Reduce
and/or Eliminate Classified Non-Management
Positions

BACKGROUND:

Any employee affected by these changes will be provided alternative employment opportunities within the District, if available. All employees resulting in a reduction of work hours and/or layoff will receive the required notification prior to March 15th and placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 2324-11, regarding the elimination and/or reduction of classified non-management positions.

If the District is in a position to increase the number of positions to meet the demand, the District may hire back the appropriate number of employees in alignment with the needs of the District.

FISCAL IMPACT:

The annual savings to eliminate the above positions will be \$117,761.29.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

SANTEE SCHOOL DISTRICT
Resolution No. 2324-11

WHEREAS, it has been determined that the following classified non-management positions are no longer required;

NOW, THEREFORE, BE IT RESOLVED, that as of the 5th day of March 2024, the Governing Board of Santee School District approved to reduce and/or eliminate the following positions effective June 12, 2024:

- Two (2) Instructional Assistant I positions at Cajon Park School
- One (1) Instructional Assistant Special Education II position at Carlton Hills School
- One (1) Instructional Assistant Special Education II position at Carlton Oaks School
- Seven (7) Instructional Assistant I positions at PRIDE Academy at Prospect Avenue School
- One (1) Instructional Assistant I position at Rio Seco School
- Three (3) Regional Lead positions in the Expanded Learning Program Department
- One (1) Bus Driver II in the Transportation Department
- One (1) Braille Transcriber position in the Special Education Department
- One (1) Accounting Assistant III/Secretary II in the Child Nutrition Services Department

BE IT THEREFORE RESOLVED, that the Board authorizes the District Superintendent to give notice to the affected classified employees that their positions will be eliminated and/or reduced in work hours/year, pursuant to applicable provisions of the Education Code of the State of California, prior to March 15th of the current school year.

ADOPTED by the Governing Board of Santee School District this 5th day of March 2024.

YES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA
COUNTY OF SAN DIEGO

I, Elana Levens-Craig, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

Elana Levens-Craig
Clerk of the Board of Education

March 5, 2024

Date

Consent Item D.4.4.
Prepared by David MacLeod
March 5, 2024

Approval to Revise Classified Non-
Management Job Description: Student
Support Assistant

BACKGROUND:

Student Support Assistants are classified non-management positions that assist certificated teachers and administrators in providing behavioral and academic interventions for students.

Previously, Student Support Assistants were located at various school sites within the District. In recent years, it has been deemed necessary to have several Student Support Assistants located in the Special Education Department to support multiple school sites with student needs. Due to the location changes, the job description is being updated to include direct supervision by either the site administrator or the Coordinator, Special Education if located in the Special Education Department.

The proposed job description is attached to this item for your review.

RECOMMENDATION:

It is recommended that the Board of Education approve the revisions to the Student Support Assistant job description.

FISCAL IMPACT:

There is no fiscal impact to this item. The Student Support Assistant will remain at the current classification 27.5.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.



Position Title	Student Support Assistant	Department	School Site/Sp. Ed.
Direct Report	Site Admin/Coord., SPED	Approval/Revision Date	
Classification	27.5	Pay Type	Hourly

Job Summary/Definition
Under the immediate supervision of the site administrator (if based at a school site) or the Coordinator, Special Education (if based in the Special Education Department), and general direction of the Director, Special Education, assist a certificated teacher in providing behavioral and academic interventions in a special education program for students with mental health challenges; conduct data collection and monitor behavior support services; perform a variety of specialized learning techniques such as applied behavioral analysis (ABA), pivotal response, picture exchange communication systems, and discrete trial training (DTT); and assist in modeling the use of positive behavior support and intervention techniques for other staff.

Examples of Duties/Responsibilities
<ol style="list-style-type: none"> 1. Assist students with mental health challenges in the management of emotions and behaviors in the educational setting. 2. Assist with the development and implementation of positive behavior supports, behavior support plans, and intervention techniques. 3. Assist in development and implementation of level systems, positive incentives, and individual and classroom contracts. 4. Assist teacher in providing instruction in whole class, small group and/or individual student settings as directed by teacher (instruction can be in academics, behavior, communication, social, and/or functional skills development areas). 5. Perform specialized learning techniques such as applied behavioral analysis (ABA), pivotal response, picture exchange communication systems, and discrete trial training (DTT). 6. Assist in meeting students' needs in the areas of sensory impairment, sensorimotor integration, and fine or gross motor skills. 7. Monitor and record academic and behavioral data. 8. Provide emergency physical restraints for students to maintain a safe environment when behavior presents the risk of harm to student or others (following appropriate training). 9. Assist teacher and students in using assistive technology, adaptive equipment, or other specialized equipment. 10. Supervise students in the classroom, on the playground, at lunch, on field trips, at bus loading zones, or in any other school site area as assigned. 11. Assist with bus boarding and departing. 12. Maintain a variety of service-related records and prepare reports related to data. 13. Administer first aid and remain informed of medical needs or problems of students. 14. Attend meetings, conferences, and in-services as related to job responsibilities. 15. Perform other related duties as assigned.

Qualifications Guide
Knowledge of:
<ol style="list-style-type: none"> 1. Characteristics of a variety of students' disabilities and appropriate research-based materials and instructional methods/strategies to meet their needs. 2. IEP process as well as special education regulations and guidelines. 3. Variety of specialized learning techniques such as behavior management for students with mental health challenges, applied behavioral analysis (ABA), pivotal response, picture exchange communication systems, and discrete trial training (DTT).



Ability to:
<ol style="list-style-type: none"> 1. Read, understand, apply, and explain rules, regulations, policies, and procedures. 2. Communicate, verbally or in a written format, with competent oral and written English skills. 3. Establish and maintain cooperative and effective working relationships with others. 4. Maintain confidentiality and use discretion. 5. Use tact, patience, and courtesy with students and all adults in the work environment. 6. Understand and carry out oral and written instructions.

Training/Education and Experience
<p>Minimum of three (3) years' experience implementing intervention techniques and strategies for shaping maladaptive behaviors of students with mental health challenges in a mental health setting. Training on how to intervene with physically aggressive individuals, such as <u>Crisis Prevention Institute</u> (CPI) or Pro-ACT training, is highly recommended.</p>

Licenses:
<p>Possession of a First Aid/CPR Certificate issued by an authorized agency; Graduation from high school or equivalent; and Completion of at least,48 college semester units OR possession of an Associate's Degree or higher level degree (official transcripts required). Coursework in Child Development, Social and Behavioral Sciences, Psychology, or Special Education preferred.</p>

Working Conditions/Physical Requirements:
<p><u>Environment:</u></p> <ol style="list-style-type: none"> 1. Indoor-and-outdoor-School campus work environment. 2. Driving between school sites. 3. Subject to noise, odors, verbal and physical abuse from moderately to severely handicapped students. <p><u>Physical Abilities:</u></p> <ol style="list-style-type: none"> 1. Subject to sitting or standing for long periods, walking, bending, stooping, lifting, reaching, using hands and arms, climbing, balancing, kneeling, crouching, or crawling to assist students. 2. After training, physically restrain students who are physically aggressive and unsafe to self or others. 3. Must be able to regularly lift and/or move, transfer, and carry non-ambulatory students using safe lifting techniques. 4. May be required to use hands to finger, handle, or feel objects, tools, or controls. 5. Hear and speak. 6. Push, pull, lift and carry books, materials, and equipment. 7. See to read, prepare, review, and monitor students. <p><u>Hazards:</u></p> <ol style="list-style-type: none"> 1. Potential exposure to communicable diseases and contact with blood and other body fluids. 2. Potential exposure to physical injury from students' aggressive behavior.

Board Adopted:	April 16, 2013
Revised:	

Consent Item D.4.5.
Prepared by David MacLeod
March 5, 2024

Adoption of Salary Schedule for Assistant
Superintendents for 2017 – 2023 School Years

BACKGROUND:

With the recent retirements of the former three Assistant Superintendents, California Public Employees Retirement System has requested administration gain Board of Education approval on a publicly established salary schedule with annual base salary and additional stipends, as applicable.

The salary schedule is attached for your review.

RECOMMENDATION:

It is recommended that the Board of Education approve the attached salary schedule for the Assistant Superintendents for the school years 2017 – 2023.

FISCAL IMPACT:

The Assistant Superintendents' contracts were formerly approved by the Board of Education.

STUDENT ACHIEVEMENT IMPACT:

There is no student achievement impact.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.5.

Santee School District
 ASSISTANT SUPERINTENDENT SALARY SCHEDULE
 2022-23

POSITION TITLE	Work Days	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Assistant Superintendent, Business Services	12 months	\$168,094	\$171,455	\$174,884	\$178,884	\$181,950	\$192,867
Assistant Superintendent, Educational Services	12 months	\$168,094	\$171,455	\$174,884	\$178,884	\$181,950	\$192,867
Assistant Superintendent, Human Resources & Pupil Services	12 months	\$168,094	\$171,455	\$174,884	\$178,884	\$181,950	\$192,867

NOTES:

1

Education Advancements

- MA+15 - Add \$500 to annual salary
- MA+30 - Add \$1,000 to annual salary
- MA+45 - Add \$1,500 to annual salary
- Doctorate - Add \$2,000 to annual salary

2

Experience Credit - Up to and including four (4) years experience outside the District may be allowed. The Board retains the authority to approve the salary of new positions and the experience/educational credit to be awarded for placement on an existing salary schedule.

3

Employee Benefits - The District will contribute up to a maximum of \$12,000 annually toward employee health insurance, dependent health insurance, employee dental insurance, dependent dental insurance, employee life insurance, and vision insurance in accordance with the District's health and welfare plans

4

Longevity (added starting for 2021-22 fiscal year) - \$2,000 annual stipend starting the year following when employee completes ten (10) consecutive years of service; to be earned and paid monthly for months when employee receives regular pay for the majority of scheduled work days

Effective: July 1, 2017

Board Approved: March 5, 2024

BACKGROUND:

The District will need 12 short-term Campus Aide shifts filled for March 4 – 5, 2024. The duties will consist of monitoring exit doors of school site polling locations at Cajon Park, PRIDE Academy, and Sycamore Canyon.

Below is the schedule for each school site:

Site	# of Exit Doors to Campus	Shift 1	Shift 2	# of Aides Needed	Total Paid Hours
Cajon Park	2	7:15 a.m. to 10:40 a.m.	10:40 a.m. to 2:20 p.m.	2 at 3 hrs 25 min; 2 at 3 hrs 40 min	14 hours; 10 minutes
PRIDE Academy	2	7:15 a.m. to 10:40 a.m.	10:40 a.m. to 2:20 p.m.	2 at 3 hrs 25 min; 2 at 3 hrs 40 min	14 hours; 10 minutes
Sycamore Canyon	2	7:15 a.m. to 10:40 a.m.	10:40 a.m. to 2:20 p.m.	2 at 3 hrs 25 min; 2 at 3 hrs 40 min	14 hours; 10 minutes

Education Code section 45103 allows a Governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education ratify short-term employment for the following positions:

- (12) campus aide positions for up to 4 hours per day, per person; March 4 – 5, 2024.

FISCAL IMPACT:

The approximate cost to employ the short-term positions will be between \$16.19 and \$17.85 per hour.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

BACKGROUND:

At the October 17, 2023, Board meeting, Administration provided the Board of Education with information on four bond options as a follow-up to Dale Scott’s presentation at the July 2023 meeting. The presentation highlighted a variety of projects to improve the safety and security of school campuses, implement water and energy efficiency measures, and improve/renovate classrooms and playgrounds.

November 7, 2023, the Board of Education contracted with Dale Scott & Company to conduct voter survey research. Mr. Scott will present the results of the survey.

If the Board moves forward with placing a general obligation bond before the voters, the District would present to the San Diego Taxpayer Association and then by May 9, 2024, pass a resolution through Board action regarding specific language outlining the bond projects.

The presentation tonight is an information item only.

RECOMMENDATION:

This is an information item only. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Currently, there are no fiscal impacts.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2.
Prepared by Dr. Marcia Hamilton
March 5, 2024

Approval of Second Interim report for
2023-24

BACKGROUND:

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years. Provided for the Board's review and approval is the interim report as of January 31, 2024 for the Santee School District. Copies of the interim report for the public's review will be available at the meeting or upon a request to the Fiscal Services department. The District is designating a positive certification for the second interim.

RECOMMENDATION:

It is recommended that the Board of Education approve a positive certification for the Second Interim Report regarding the District's ability to meet its financial obligations for the 2023-24 fiscal year and two subsequent years.

The following district goal(s) is/are supported by this item:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact for the General Fund and other funds will be presented at the meeting.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Dr. Lisa Paisley
March 5, 2024

Second Reading: Revised Board Policies (BP):

- BP 6164.4 – Identification and Evaluation of Individuals for Special Education
- BP 6159.1 – Procedural Safeguards and Complaints for Special Education

BACKGROUND:

The attached revised Board Policy and Board Bylaw were updated to conform with California School Board Association’s (CSBA) language.

BP 6164.4 Identification and Evaluation of Individuals for Special Education

Policy updated to reference the U.S. Department of Education's (USDOE) Return to School Roadmap: Child Find Under Part B of the Individuals with Disabilities Education Act which reaffirms the obligation to fully implement the Individuals with Disabilities Education Act (IDEA) during the COVID-19 pandemic, including the requirement to meet child find obligations, and encourages districts to reexamine the efficacy of existing child find practices in light of the educational disruptions caused by the COVID-19 pandemic.

BP 6159.1 Procedural Safeguards and Complaints for Special Education

Policy updated to encourage early, informal resolution of any dispute regarding special education services. Policy reflects a complaint process, separate from UCP, for complaints alleging noncompliance with federal or state laws related to the provision of FAPE to students with disabilities, such as the district's violation of the federal Individuals with Disabilities in Education Act or state law on special education, violation of a settlement agreement, failure to implement a due process hearing order, or physical safety concerns that interfere with the provision of FAPE.

RECOMMENDATIONS:

It is recommended that the Board of Education adopt revised Board Policy 6164.4 – Identification and Evaluation of Individuals for Special Education and BP 6159.1 Procedural Safeguards and Complaints for Special Education in a second reading.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

PROCEDURAL SAFEGUARDS AND COMPLAINTS FOR SPECIAL EDUCATION

The Governing Board recognizes its obligation to provide a free appropriate public education (FAPE) to students with disabilities and to uphold the rights of parents/guardians to be involved in educational decisions regarding their child. Parents/guardians of students with disabilities shall receive written notice of their rights under the federal Individuals with Disabilities Education Act.

Whenever there is a dispute between the district and the parent/guardian of a student with disabilities regarding the identification, assessment, or educational placement of the student or the provision of FAPE to the student, the Superintendent or designee shall encourage the early, informal resolution of the dispute at the school level to the extent possible. The district or parent/guardian may also request mediation and/or a due process hearing in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall represent the district in any due process hearing conducted with regard to district students and shall inform the Board about the result of the hearing.

Any complaint alleging the district's noncompliance with federal or state laws or regulations related to the provision of a free appropriate public education to students with disabilities shall be filed in accordance with 5 CCR 3200-3205.

~~In order to protect the rights of students with disabilities, the district shall follow all procedural safeguards as set forth in law. Parents/guardians shall receive written notice of their rights in accordance with law, Board policy, and administrative regulation.~~

~~The Superintendent or designee shall represent the district in any due process hearing conducted with regard to district students and shall inform the Governing Board about the result of the hearing.~~

Complaints for Special Education

~~Complaints concerning compliance with state or federal law regarding special education shall be addressed in accordance with the district's uniform complaint procedures.~~

Legal Reference:

EDUCATION CODE

5 CCR 3000-3100 Regulations governing special education

5 CCR 3080-3089 Procedural safeguards

5 CCR 3200-3205 Special education compliance complaints

56000 Education for individuals with exceptional needs

56001 Provision of the special education programs

56020-56035 Definitions

56195.7 Written agreements

56195.8 Adoption of policies for programs and services

56300-56385 Identification and referral, assessment

56440-56447.1 Programs for individuals between the ages of three and five years

56500-56509 Procedural safeguards, including due process rights

56600-56606 Evaluation, audits and information

PROCEDURAL SAFEGUARDS AND COMPLAINTS FOR SPECIAL EDUCATION

FEDERAL

20 USC 1232g Family Educational Rights and Privacy Act (FERPA) of 1974

20 USC 1400-1482 Individuals with Disabilities Education Act

29 USC 794 Rehabilitation Act of 1973; Section 504

34 CFR 104.36 Procedural safeguards

34 CFR 300.1-300.818 Assistance to states for the education of students with disabilities

34 CFR 300.150-300.153 State compliance complaints

34 CFR 300.500-300.520 Procedural safeguards and due process for parents and students

34 CFR 99.10-99.22 Inspection, review and procedures for amending education records

42 USC 11434 Homeless assistance

CODE OF REGULATIONS, TITLE 5

3000-3100 Regulations governing special education 4600-

4671 Uniform complaint procedures

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act 1400-1482

Individuals with Disabilities Education Act UNITED STATES

CODE, TITLE 29

794 Section 504 of the Rehabilitation Act.

UNITED STATES CODE, TITLE 42

11434 Homeless assistance

CODE OF FEDERAL REGULATIONS, TITLE 34

99.10-99.22 Inspection, review and procedures for amending education records

104.36 Procedural safeguards

300.1-300.818 Assistance to states for the education of students with disabilities, especially: 300.500-

300.520 Procedural safeguards and due process for parents and students

Management Resources:-

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845 WEB SITES

California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>

U.S. Department of Education, Office of Special Education Programs:-

<http://www.ed.gov/about/offices/list/osers/osep>

Policy adopted: August 17, 2010

Revised:

SANTEE SCHOOL DISTRICT

Santee, California

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION

The Governing Board recognizes the need to actively seek out and evaluate district residents from birth to age 21 who have disabilities in order to provide them with appropriate educational opportunities in accordance with state and federal law.

~~The Superintendent or designee shall develop processes to determine when an individual is eligible for special education services and shall establish systematic procedures for special education program identification, screening, referral, assessment, planning, implementation, review, and triennial assessment.~~

The Superintendent or designee shall establish a comprehensive child find system that includes procedures for the identification, screening, referral, assessment, and triennial assessment of individuals eligible for special education, as well as procedures for the planning, implementation, and review of the special education and related services provided to such individuals. (Education Code 56301)

~~The Superintendent or designee shall establish a method whereby parents/guardians, teachers, appropriate professionals, and others may refer an individual for assessment for special education services. Identification procedures shall be coordinated with school site procedures for referral of students with needs that cannot be met with modifications to the regular instructional program.~~

The district's identification procedures shall include systematic methods for utilizing referrals from parents/guardians, teachers, agencies, appropriate professionals, and other members of the public, and shall be coordinated with school site procedures for referral of students whose needs cannot be met with modifications to the regular instructional program. (Education Code 56302)

The Superintendent or designee shall notify parents/guardians, in writing, of their rights related to identification, referral, assessment, instructional planning, implementation, and review, including the right to consent to any assessment concerning their child. ~~district's procedures for initiating a referral for assessment to identify individuals who need special education services.~~ In addition, the Superintendent or designee shall notify parents/guardians of procedures for initiating a referral for assessment to identify individuals for special education services. (Education Code 56301)

Legal Reference:

EDUCATION CODE

5 CCR 3021-3029 Identification, referral and assessment

5CCR 3030-3031 Eligibility criteria

44265.5 Professional preparation for teachers of impaired students

56000-56885 Special education programs, especially:

56043 Special education; timelines

56195.8 Adoption of policies

IDENTIFICATION AND EVALUATION OF INDIVIDUALS FOR SPECIAL EDUCATION

56300-~~56304~~ 56305 *Identification of individuals with disabilities*
 56320-~~56331~~ 56330 *Assessment*
 56333-56338 *Eligibility ~~criteria~~ for specific learning disabilities*
 56340-56347 *Individualized education program teams ~~Instructional planning and individualized education program~~*
 56381 *Reassessment of students*
 56425-56432 *Early education for individuals with disabilities*
 56441.11 *Eligibility criteria, children ages 3-5*
 56445 *Transition to grade school; reassessment*
 56500-56509 *Procedural safeguards*
 Gov. Code 95000-95029.5 *California Early Intervention Services Act*

FEDERAL

20 USC 1232g Family Educational Rights and Privacy Act (FERPA) of 1974
20 USC 1400-1482 Individuals with Disabilities Education Act
20 USC 1412 State eligibility
20 USC 1415 Procedural safeguards
34 CFR 104.35 Evaluation and placement
34 CFR 104.36 Procedural safeguards
34 CFR 300.1-300.818 Individuals with Disabilities Education Act
34 CFR 300.301-300.306 Evaluations and reevaluations
34 CFR 300.323 When IEPs must be in effect
34 CFR 300.502 Independent educational evaluation of student with disability
34 CFR 303.1-303.734 Early Intervention Program for Infants and Toddlers with Disabilities

CODE OF REGULATIONS, TITLE 5

3021-3029 Identification, referral and assessment
3030-3031 Eligibility criteria

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974
1412 State eligibility
1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

104.35 Evaluation and placement
104.36 Procedural safeguards
300.1-300.818 Individuals with Disabilities Education Act, especially:-
300.301-300.306 Evaluations and reevaluations

COURT DECISIONS

Hood v. Encinitas Union School District, (2007) 486 F.3d 1099

Management Resources:-

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

California Department of Education, Special Education: <http://www.cde.ca.gov/sp/se>

U.S. Department of Education, Office of Special Education Programs:-

<http://www.ed.gov/about/offices/list/osers/osep>

Item G. BUDGET WORKSHOP

Administration will provide information and recommendations to the Board of Education regarding the development of the operating budget for the 2023-24 fiscal year. The following topics will be discussed:

1. State Budget Update
2. Enrollment and Average Daily Attendance
3. LCFF Funding and Impacts of COLA
4. Revised Multi-Year Projection
5. Budget Advisory Committee Considerations

Budget Workshop G.
 Prepared by Dr. Marcia Hamilton
 March 5, 2024

BACKGROUND:

On January 10, 2024, the Governor unveiled his plans for the 2024-25 State Budget. His plan is only a proposal at this point. The Legislature and the Governor will work over the next several months to refine elements of the State Budget to be enacted in June.

Administration and staff are in the process of obtaining input for the new 2024-25 LCAP plan and budget. The annual Budget Workshop provides the Board an opportunity to review budget priorities and fiscal solvency. The following topics will be discussed:

1. State Budget Update
2. Enrollment and Average Daily Attendance
3. LCFF Funding and Impacts of COLA
4. Revised Multi-Year Projection
5. Budget Advisory Committee Considerations

Depending on Board direction provided tonight, the concepts and ideas presented will be incorporated into the Adopted Budget for Board action at its June 18, 2024 regular meeting.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

FISCAL IMPACT:

To be determined.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item G.

Item H. EMPLOYEE ASSOCIATION COMMUNICATION

Item I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item J. CLOSED SESSION

Item K. RECONVENE TO PUBLIC SESSION

Item L. ADJOURNMENT

Agenda Items H, I, J, K, and L.